

' "- "&

Gh XYbh'5ZU



- Physical data security relating specifically to electronic records include hosting data in a secured data center with limited physical access and environmental controls.
- Secure data transmission between systems as well as secure data storage. The University has implemented encrypted storage and communication technologies for all systems that store or process student records. This ensures that only authorized systems and users can access student records.
- Select medical and mental health records kept by Health Services are subject to the provisions of the Health Insurance and Portability and Accountability Act (HIPAA). > s> s>
- Students are afforded the right to restrict disclosure of directory information each semester when registering for courses via a form available from the Office of the Registrar.
- Paper records are kept in locked, secure file systems.



