

**U.S. Department of Health and Human Services (HHS)
Registration of an Institutional Review Board (IRB)**

This form is used by institutions or organizations operating IRBs that review:

- a) Research involving human subjects conducted or supported by the Department of Health and Human Services, or other federal departments or agencies that apply the Federal Policy for the Protection of Human Subjects to such research; and/or**
- b) Clinical investigations regulated by the Food and Drug Administration (FDA) of the Department of Health and Human Services**

This form is to be used for the following purposes:

Fields with an * are required for OHRP IRBs and FDA IRBs

Fields with an † are required for OHRP IRBs but are optional for FDA IRBs

Fields with an ‡ are required for FDA IRBs but are optional for OHRP IRBs

Fields with no symbol are optional for both OHRP IRBs and FDA IRBs

- 1. *Has your institution or organization previously registered an IRB with the Office for Human Research Protections (OHRP)?**

Yes, proceed to section 2 No, proceed to section 3

- 2. *What is your institution or organization (IORG) number?**

This number was provided by OHRP the first time your institution or organization registered an

*Mailing Address: **1 William L Jones Drive
Office of Research
Derryberry Hall RM 305**

*Street Address (if different from the Mailing Address above):

*City: **Cookeville** *State/Province: **TENNESSEE** *Zip/Postal Code: **38505**

*Country (if outside the U.S.):

4. Senior Officer or Head Official of Institution or Organization Responsible for Overseeing the Activities Performed by the IRB(s)

*First Name: **Francis** Middle Initial: *Last Name: **Otuonye**

Earned Degree(s): Title or Position: **Associate Vice President for
Research**

*Mailing Address (if different from the Mailing Address in section 3):

**1 William L Jones Drive
Office of Research
Derryberry Hall RM 128**

*City: **Cookeville** *State/Province: **TENNESSEE** *Zip/Postal Code: **38505**

6. IRB Registration Information (to be completed separately for each IRB being renewed/updated or newly registered)

A. *Is this a renewal or update of a registration for an IRB already registered with HHS?

Yes. Provide the IRB registration number previously assigned to this IRB by OHRP: **IRB00005901**

(This number was provided by OHRP the first time the IRB was registered with OHRP. If you do not know the IRB registration number, search for the IRB on the OHRP website at <http://ohrp.cit.nih.gov/search/search.aspx> or contact OHRP using the contact information at <http://www.hhs.gov/ohrp/daqi-staff.html> or by telephone at 1-866-447-4777)

No, this is a new IRB registration.

B. Provide the IRB name, if any, used by the institution or organization (e.g., State University Behavioral IRB, University Healthcare Biomedical IRB, or XYZ Hospital IRB #1):

Tennessee Technological U IRB #1 - TTU IRB Committee

C. Location of the IRB

*Mailing Address (if different from the Mailing Address in section 3):

**1 William L Jones Drive
Office of Research
Derryberry Hall RM 128**

*Street Address of the IRB (if different from the Mailing Address of the IRB):

*City: **Cookeville** *State/Province: **TENNESSEE** *Zip/Postal Code: **38505**

*Country (if outside the U.S.):

*Phone: **931 3723374** *FAX: **931 3726374** *E-Mail: **research@tntech.edu**

D. Approximate number of full time equivalent positions devoted to the IRB's administrative activities:

1

E. Approximate number of all active protocols (for purposes of completing this registration, an active protocol is any protocol for which the IRB conducted an initial review or continuing review at a convened meeting or under an expedited review procedure during the preceding 12 months):

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F. Approximate number of active protocols conducted or supported by HHS (e.g., the National Institutes of Health, Centers for Disease Control and Prevention, etc.) (for purposes of completing this registration, an active protocol is any protocol for which the IRB conducted an initial review or continuing review at a convened meeting or under an expedited review procedure during the preceding 12 months):

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G. ‡For IRBs that review, or intend to review, protocols involving products regulated by the Food and Drug Administration (FDA) (for purposes of completing this registration, an active protocol is any protocol for which the IRB conducted an initial review or continuing review at a convened meeting or under an expedited review procedure during the preceding 12 months):

‡i) Approximate number of active protocols involving FDA-regulated products:

‡ii) Types of FDA-regulated products involved in FDA protocols include (check all that apply):

human drugs	food additives
medical devices	color additives
biological	other
	Specify

H. IRB Chairperson

*First Name: **Steven**

Middle Initial:

*Last Name:

Seiler

Earned Degree(s): **Ph.D.**

Title or Position: **Associate Professor**

I. IRB Roster Form: Completion of the IRB Roster Form is required if your IRB is designated on a Federalwide assurance submitted to OHRP. Otherwise, it is optional.

Member Name (Last, First)	Sex M/F	Earned Degree(s)	Scientist (S) Non-scientist (N)	Primary Scientific or Non-Scientific Specialty	Affiliation with Institution(s) Y/N	Comments
Seiler, Steven	M	Ph.D.	S	Sociology	Y	Designated as 'Chairperson' as IRB chairs rotate.
Clark, Michael	M	Ph.D.	N	Music and Art	N	
Cupp, Jann	M	Ph.D.	S	Counseling & Psychology	Y	
Rogers, James	M	N/A	N	Minister	N	
Burgin, Chris	M	Ph.D.	S	Counseling and Psychology	Y	
Atkinson, Megan	F	MLIS	N	Library, Archivist	Y	
Engelhardt, Paula	F	Ph.D.	S	Physics	Y	
Piras, Susan	F	MSN	S	Nursing	Y	
Greathouse, Paula	F	Ph.D.	S	Curriculum and Instruction	Y	
King, Seth	M	Ph.D.	S	Curriculum and Instruction	Y	
Guo, Nan	M	Ph.D.	S	Engineering	Y	
Frye, Steve	M	Ph.D.	N	Education	Y	
Rezsnyak, Chad	M	Ph.D.	S	Chemistry	Y	
Anitsal, Meral	F	Ph.D.	N	Business	Y	
Anderson, Melinda	F	Ph.D.	N	Human Ecology	Y	

Alternative Members

Alternate Members: An alternate member(s) may be designated, as needed, for a regular voting member(s). An alternate member may vote only when the regular voting member is not voting.

When an institution or organization registers two or more IRBs, all alternate members for all IRBs may be listed on the roster of one IRB, or they may be listed separately with each IRB roster. A primary member of any IRB registered under the same IORG number may serve as an alternate for any comparably qualified member on any other IRB of that institution or organization. Primary members on registered IRBs serving as alternate members do not need to be listed as an alternate on any roster. Each alternate IRB member who replaces a primary member at any given meeting should have experience, expertise, background, professional competence, and knowledge comparable to that of the primary IRB member whom the alternate will replace. Whenever an alternate member substitutes for a primary member of the IRB, the combined requirements of § 46.107(a) and 46.108(b) shall remain satisfied. Whenever this occurs, the minutes of the IRB meeting should

