Included is your checklist and current Degree Works audit used to clear each student for Graduation.

Please look at your current audit and talk to your advisor about any missing requirements you may have during advisement so that you can enroll in these requirements <u>during registration week</u>. Once you have registered, please review your degree works to make sure you have met all the missing requirements. You have access to your Degree Works anytime by logging into your Tech Express and selecting the DegWork icon.

Please check the following!

| DEGREE WORKS Verify you have met or enrolled in all your Degree Requirements. Talk to your advisor if substitutions are |
|---|
| needed or if you have unmet requirements. You cannot graduate with an incomplete (I grade). Any outstanding transcripts |
| must be received no later than 2 weeks after Commencement. |
| CATALOG, MAJOR, CONCENTRATION, AND MINOR: Review to ensure they are correct. Concentration and minors |
| do not appear on diplomas, only transcripts. |
| DIPLOMAS Review your mailing address and update it if necessary before Commencement. |