

Virtual Site Visit Guidelines April 16, 2020

Virtual site visits will follow the same format as in-person meetings.

Campus will designate a lead person in each of the meeting sessions and will allow THEC staff to co-host the meeting to allow for discussion fairness. In larger meetings, participants will be asked to use the "Raise Hand" feature of Zoom (or something similar depending on the platform) to indicate when they want to speak or respond to a question.

Virtual meeting sessions will not be recorded to ensure privacy of participants.

A representative from facilities and/or architect should be included in the facilities discussion. Depending on the program, a follow-up site visit may be requested to tour facilities once campuses are open virtually or in-person. This session can include virtual campus tours, campus maps, photos of spaces, etc.

Depending on the program, the site visit may

Tennessee Higher Education Commission Review Questions for External Reviewer



- 7) Are the projected number of enrollments in and graduates from the proposed program reasonable? If not, why and how should the projections be modified? If the attrition level proposed is not reflective of the field, please make recommendations for a more appropriate level.
- 8) If the proposed program is to be offered via distance learning, is the faculty adequately trained in on-line delivery as described and are the institutional facilities and supports sufficient to provide quality delivery?
- 9) Based on the supporting documentation provided and your knowledge of the field, is the level of national demand for graduates of such programs sufficient to ensure employment?
- 10)