



Creating and Using Groups in iLearn

Center for Innovation in Teaching and Learning

This document covers the iLearn Group tool. It will walk you through creating groups and the setup options, managing the groups, and using groups throughout the course once created.

Creating Groups

1. Login to iLearn and select the course you would like to setup by categories. *For example: Project*

Groups or Project 1 Groups

5. Enter a **Description** of the

7. Enter either the **Number of Users** or **Number of Groups**
8. **Restrict**

b. Setup assignments

- i. Select

- c. Click **Create** and **Next** (or *Add Another if needed*)

If You Chose to Add an Assignment

These options will just have you fill in all the important settings for creating an Assignment. If you would like to enable Turnitin, you will need to go to the Assignments area after you complete this process and set that up.

1. Enter a **Name**
2. Enter the assignment **Instructions**
3. Add any attachments needed
4. Make sure that **Group assignment** is selected and then choose the appropriate **Group Category** from the drop down box.
5. Edit the **Submission type** and update settings if needed
6. Under *Evaluation and Feedback*,
 - a. Enter the **Score Out Of**
 - b. Associate the assignment with a **Grade Item** (if applicable)
 - c. Add a **rubric** if needed
7. Click **Create**

To complete the process of setting up the groups, discussions, and assignments:

1. Once done, you will see the

Managing Groups

Enroll Users

Allows you to add and remove people in groups.

- 1.

