



"No longer affiliated" is defined as:

- Students who have graduated or are no longer enrolled
- Faculty or staff who have voluntarily left or have been terminated

“Continuing Active Account Access” for Designated Individuals

- Designated Individuals (Account set for annual review):
 1. A Designated Individual must sign an agreement, in which they agree to abide by TTU Policy 801 (Information Technology Acceptable Use), accept that the account includes no right to privacy, and acknowledge that the University is not responsible for the loss of any data stored on University resources.
 2. A Designated Individual with a TTU email address must complete assigned annual security training. Failure to complete satisfactorily such training in the time period or violations of security protocol, will result in revocation of digital account access.
 3. A Designated Individual with email access shall have the respective department chairperson serve as sponsor. The account will have an expiration date set for annual

- Approval Process (Requires three signatures)
 - o Submit to Department Chair, Dean of College and Provost

List of Emeritus Faculty

The office of the Provost will maintain an accurate list of Faculty awarded Emeritus status

State of Tennessee Enterprise-Information-Security Policies for user access to information systems:

<https://www.tn.gov/content/dam/tn/finance/documents/EnterpriseInformation-SecurityPoliciesISO27002Public.pdf>

Section 5.2.3

Management of Privileged Access Rights (5.2.3) Users should have the least privileges required to perform their roles as identified and approved by their agency. The allocation and use of privileged access rights should be restricted and controlled.

Section 5.2.6

Removal or Adjustment of Access Rights (5.2.6) Access rights for employees and external entities to information and information processing facilities should be revoked upon termination of their employment, contract, agreement or change of agency by the close of business on the user's last