

Office of

Resources



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For: Sydney Hickerson Spirit Squad



June 9, 2022

Sydney Hickerson

Dear Sydney:

Tennessee Tech is pleased to offer you the position of Spirit Program Coordinator for the Campus Recreation department at a monthly salary of \$3,510.66 effective June 13, 2022. The offer is contingent on you satisfying all university required background investigations appropriate to the position and are otherwise in good standing. Please note it is a Class A misdemeanor to misrepresent academic credentials (T.C.A. Sec. 49-7-133). Your acceptance of this offer letter includes the following terms:

- 1. Prior to your employment date, you must provide the Office of Human Resources with proof of your eligibility to work in the United States and complete any documents required for employment. Please note direct deposit is required. You are also required to attend a new employee orientation within your month of hire. The date of your orientation is July 7, 2022. For more information, please contact Human Resources at 931/372-3034.
- 2. Your employment is subject to federal and state laws and Tennessee Tech's policies and requirements. You agree to abide by all applicable laws, policies, procedures, and guidelines, including but not limited to, the Family Education Rights and Privacy Act (FERPA) and complete any and all applicable training as determined by Tennessee Tech.
- 3.Å You agree to abide by Tennessee Tech Policy 732 regarding Intellectual Property. You may