

**THE TENNESSEE TECHNOLOGICAL UNIVERSITY CHAPTER
OF
THE NATIONAL PAN-HELLENIC COUNCIL
CONSTITUTION AND BY-LAWS
Cookeville, Tennessee**

PREAMBLE

In order to promote the best interests of Tennessee Technological University and the organizations represented. We, the representatives of historically established community of service fraternities and sororities, similar in structure and background, recognizing that

To promote longevity and ensure the viability of the NPHC social organizations represented on the campus of TTU.

- D. To enhance common standards of member organizations represented on the campus of TTU.
- E. To promote membership in the NPHC organizations represented on the campus of TTU.
- F. To assist the University in the retention and recruitment of minority students.

ARTICLE II - PURPOSE

The purpose of The NPHC is to initiate cooperative actions, maintain and oversee programs, activities, matters of mutual concern and serve as a united voice of representation for all affiliate fraternities and sororities.

ARTICLE III - MEMBERSHIP

Section 1.

ARTICLE IV - OFFICERS

Section 1. The officers of the Council shall be: President, Vice-President, Secretary, Treasurer and Chief Justice. These officers, along with the Director of Orientation & Greek Life, and/or his/her designee, shall be the Executive Committee of the NPHC. The Director of Orientation & Greek Life and/or his/her designee shall be a non-voting member.

Section 2. Nominations for Council shall be held at the first mee

- D. To serve as the official representative of The NPHC, and represent the NPHC in all dealings with the SGA/UPC, the University administration, and the general public.
- E. To cast tie-breaking votes

Section 2. The duties of the Vice-President of the NPHC shall be as follows:

- A. To preside over meetings and to assume all other duties of the President in his/her absence.
- B. To be directly responsible for the efficient and effective conduct of all committee work of The NPHC.
- C. To assume other executive functions as may be delegated to him/her by the President of The NPHC.

Section 3. The duties of the Secretary shall be as follows:

- A. To assist the Executive Committee in preparing the agenda for each regular and special meeting.
- B. To keep complete and accurate minutes of all NPHC meetings.
- C. To read the mi

ARTICLE VII -EXECUTIVE COMMITTEE

- Section 1.** The Executive Committee shall be charged with the responsibility of directing the day-by-day functions of The NPHC.
- Section 2.** The Executive Committee shall be composed of the elected officers of The NPHC.
- Section 3.** The President of the NPHC shall be Chairman of the Executive Committee.
- Section 4.** The Executive Committee will follow the same parliamentary procedure as followed in regular NPHC meetings.

ARTICLE VIII - DELEGATES

- Section 1.** There shall be two (2) delegates from each organization in good standing with The NPHC.
- Section 2.** Each chapter shall have only one (1) vote.

ARTICLE IX - MEETINGS

- Section 1.** The chapter meetings shall be set at the beginning of each semester by the elected NPHC president.
- Section 2.** The council shall meet bi-monthly.
- Section 3.** The Executive Committee shall meet bi-monthly.

ARTICLE X - FINANCE

Section 4. Delegates must provide an original receipt for purchases no later than 24 hours after the purchase has been made.

Section 5. If a delegate fails to provide the original receipt for the purchase he/she will be held accountable for any Chapter funds that are not accounted for in the bank statement immediately following the violation.

ARTICLE XI - QUORUM

- Section 1.** A Quorum for conducting business consists of two-thirds (2/3) of the membership present of the Council or Committee.
- A. Council Quorum must have the President present.
 - B. Council committee must have the Committee chair present.

ARTICLE XII - AMENDMENTS

Section 1. The Constitution may be amended by a two-thirds (2/3) vote of the Council provided that the amendment was introduced at a previous official meeting.

Section 2. The By-Laws may be amended by a two-thirds (2/3) vote of the Council provided the proposed amendment was introduced at the previous official meeting.

**NATIONAL PAN-HELLENIC COUNCIL BY-LAWS
TENNESSEE TECHNOLOGICAL UNIVERSITY
Cookeville, TN.**

ARTICLE I - DUES

- Section 1.** Each affiliate chapter represented in the Council shall be required to pay dues, the amount will be assessed by the Treasurer of The NPHC each semester payable by October 10 and March 10.
- Section 2.** A ten-percent service charge (per semester) will be added to an organization's delinquent dues. After fourteen (14) days of delinquency, a letter will be sent to the organization's National Headquarters, informing them of the organizations negligence and that chapter will lose all voting privileges until receipt of the full balance.
- Section 3.** The amount of The NPHC dues may be amended by 2/3 vote of The NPHC Council.

ARTICLE II - FINES AND REGULATIONS

- Section 1.** Absences from meetings in succession will be penalized as follows:
- A. Each organization representative and/or chapter president will be allowed one absence per semester.

Section 4. Member organizations that have an

Section 3. Organization: The NPHC Council Judicial Board shall consist of the NPHC Vice President as Chairman, the NPHC Secretary as recording secretary, a faculty/staff designee of the Director of Orientation & Greek Life, and a justice from each member organization. The Justice will be either the chapter president or the NPHC representative. Justices may be neither on academic nor disciplinary probation. The NPHC Council Secretary, and the designee of the Director of Orientation & Greek Life shall have no vote. The NPHC Vice President votes only in case of a tie. The term of the office of the Justices shall be for one academic year (fall semester through spring semester).

Section 4. Complaints: All complaints must be in writing and submitted to the Chairman of the NPHC Judicial Board (see Article IV, Section 5-K). The Chairman (fall semester through spring semester) shall have no vote. The NPHC Vice President votes only in case of a tie. The term of the office of the Justices shall be for one academic year (fall semester through spring semester).

session. All participants shall be excused from the meeting during deliberation and voting.

F. After discussion is completed, the issue of guilt or innocence will be decided by secret ballot.

G. If guilt is determined, the Judicial Board shall determine appropriate penalties or actions and shall reveal it to the organization or organizations involved.

H. In the case of guilt, within twenty-four (24) hours of the Board meeting, the Secretary shall communicate to the organization organizations involved a written statement indicating the action of the NPHC Council Judicial Board. Copies of this action shall also be filed with the Director of Orientation & Greek Life, The President of the NPHC, all presidents and advisors of all involved organizations. Also,31.68504 6,996c4(i)

- C. Letter to the National Office of the organization.
- D. Probation, the nature of which shall be determined by the Board, duration not to exceed one semester.
- E. Loss of NPHC vote for a period no longer than a semester.
- F. Suspension from social or NPHC functions on Tennessee Technological University campus for a specified period of time.
- G. In the case of vandalism, in addition to a fine, letter to National Office, or probation, the guilty organization shall be responsible for replacing or repairing any damage.
- H. Recommendation to the Vice President of Student Affairs that the organization shall be suspended and the chapter's charter shall be removed.
- I. Any combination of the above penalties.
- J. Any other penalty the Judicial Board considers fitting and proper.

- Section 7.** Appeals: Appeals shall be made, in writing, to the President of the NPHC.
- A. Appeals will be heard by a three-person board comprised of the President and Treasurer of the NPHC and the Vice President of Student Affairs or his/her designee. If any member of this board is a member of an organization which is involved in the litigation, he shall vacate his position on the board until a final decision is made.
 - B. Appeals must be submitted in writing by 4:30 p.m. of the third school day following the NPHC Judicial Board decision.
 - C. Appeals may be made under any of the following circumstances:
 1. Improper procedure was used by the Judicial Board, this fact to be determined by the NPHC Appeals Board. If the Appeals Board finds that there have been improper procedures, it can order a new hearing to be held.
 2. Additional evidence becomes available after the decision has been rendered that could affect the decision rendered.
 3. The penalty rendered by the Board is felt to be excessive by the guilty party.

ARTICLE IV - INTAKE

- Section 1.** Intake shall be open during the course of each academic year.
- Section 2.** The official regulations on intake, and initiation will be found on page 30 of the NPHC handbook and will be considered as Appendix A of the constitution for reference purposes.
- Section 3.** The following Intake Rules will be in effect for both spring and fall semesters.
- A. "Hot-Boxing" (which is the act of making someone feel uncomfortable enough not to leave a organization function on his own, having more than 3 members to one potential member ratio in an isolated area, preventing a potential member from leaving) or excessive coercion for a potential member to accept an invitation to join is not permitted.

B. Each organization can be held responsible for the actions of anyone involved in the intake process including alumni, hostesses, advisors, etc. All must follow the intake rules and regulations or the chapter can be held liable.

C. Slander of other organizations is strictly prohibited.

Section 4. The last day in any semester that a chapter can remove a member from its roll will be the Friday before Finals Week. Any member removed after this date will remain on the chapter's grade report for that semester.

Section 5. Anyone desiring to become a member of an NPHC organization at TTU must have or maintain a cumulative Tennessee Technological University grade point average of 2.20 or above on a 4.00 scale. The summer term will count as one provided the potential member has twelve (12) semester hours at Tennessee Technological University.

Section 6. Each organization holding membership in the NPHC is required to have at least (1) one awareness meeting per semester.

Section 7. A minimum of two potential members every two years shall be recruited by each organization holding membership in the NPHC, unless their national headquarters has placed a moratorium on intake.

Section 8. Organizations that fail to comply with the minimum intake standards (defined in Sections 6 and 7, above) shall be placed on chapter probation for membership for two (2) semesters. The organization shall submit a plan of membership intake for the following four (4) semesters. At the conclusion of probationary period if the intake minimum standards are not met, the organization shall be referred to The NPHC Judicial Board for further action.

ARTICLE V - SCHOLARSHIP

Section 1. The minimum academic standard for a chapter shall be a 2.20 grade point average on a 4.00 scale. Failure to achieve or maintain this standard will result in sanctions by the NPHC.

Section 2. The NPHC will impose the following sanctions on a chapter that fails to meet scholastic standards.

A. The first semester that a chapter falls below the 2.20 standard, the chapter will be placed on scholastic probation. Probation will serve as a warning period for the chapter to meet or exceed the GPA standard.

B. The second consecutive semester that a chapter remains below the 2.20 standard will result in social restrictions upon the chapter for the following semester. The chapter may only sponsor three social events during the restricted semester. The three events must be presented and approved by the NPHC at least two weeks prior to the event. Other

