

Educator Preparation Provider / Local Education Agency

Site Reciprocity / Collaboration Agreement

Educator Preparation Provider (EPP)

University of Tennessee at Chattanooga

Local Education Agency (LEA)

Onieida Special School District

Fall 2024 - Spring 2025

On behalf of the University of Tennessee at Chattanooga, I, _____, hereby agree to provide the following services to the Onieida Special School District for the period of Fall 2024 to Spring 2025. The services to be provided are as follows: _____

The University of Tennessee at Chattanooga shall provide the following services to the Onieida Special School District: _____

The Onieida Special School District shall provide the following services to the University of Tennessee at Chattanooga: _____

The University of Tennessee at Chattanooga shall be responsible for the following: _____

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1. Purpose

The purpose of this contract is to define the relationship between the student-teacher and the teacher educator. It is intended to provide a clear understanding of the roles and responsibilities of each party and to establish a framework for the student-teacher's professional development during the internship period.

2. Student-Teacher Responsibilities

The student-teacher shall be responsible for the following duties during the internship period:

- 2.1. To observe and assist the teacher educator in the classroom.
- 2.2. To plan and deliver instruction under the supervision of the teacher educator.
- 2.3. To maintain accurate records of student progress and classroom activities.
- 2.4. To participate in professional development activities and conferences.
- 2.5. To adhere to the code of ethics for teachers and to all applicable laws and regulations.

The student-teacher shall also be responsible for maintaining a professional appearance and demeanor at all times. The student-teacher shall be expected to demonstrate a commitment to the profession and to the students.

The student-teacher shall be responsible for the safe and effective management of the classroom. The student-teacher shall be expected to establish and maintain a positive learning environment for all students.

The student-teacher shall be responsible for the accurate and timely reporting of student progress and classroom activities to the teacher educator. The student-teacher shall be expected to provide a clear and concise summary of the student's performance and the teacher's observations.

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Local Education



Open lines of communication including phone calls and informal visits to schools by EPP to provide support to clinical educators

*Approved CEAM training facilitated by EPP