

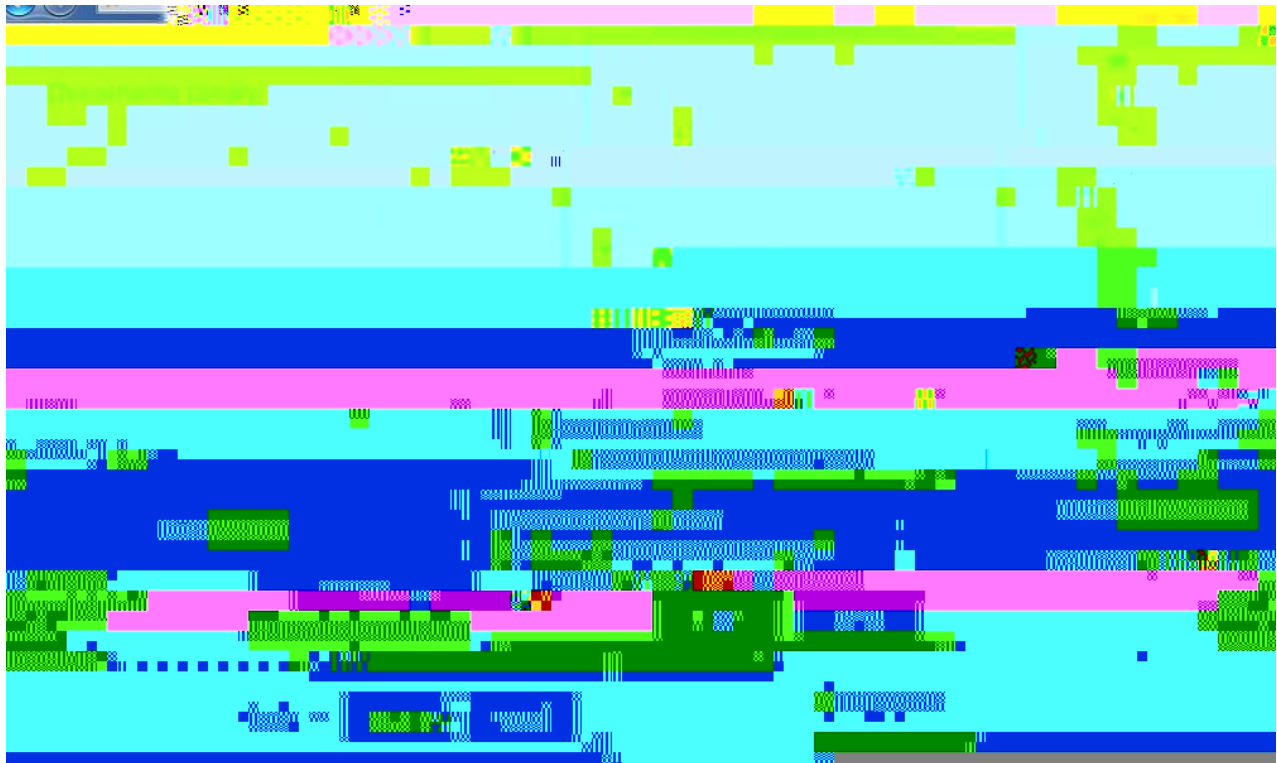
## I want to save this in PDF, or something else?

Now that you have created an accessible Word document you may want to export the accessible version to other file formats. The goal is to save the accessibility features you created in the Word document, including heading structure, alternate text for figures/images, lists, tables, document language, and other content that is important for accessibility.

### Save As PDF

One common file type often exported to is PDF. To save to a PDF in Word 2013 and Word 2010 (Windows), Go to "File" and **Save As**... The default setting creates a PDF - save the language settings that need to be selected in Adobe Acrobat. Make sure you select the **Structure tags for**

unchecked by default.



accessibility features.