

University Assembly

November 29, 2017

President's Conference Room

Members Present: Adduci, Airhart, Ballou, Baker, Bates, Bryant, Brachey, Butler, C. Brown, Callender, Chambers, Darvennes, Duke, Elsayy, Gotcher, Foster, Gaetjens, Gash, Gotcher, Groundland, Hellman, Henry, Hinton, S. Hurley, Idem, Kassera, Keeton, Larimore, R. Lee, Manginelli, Michael, Mills, Motevalli, Null, O'Connor, Ojo, Shank, Sisk, T. Smith, Smith-Andrews, Soni, Stretz, M. Wilson, J. Young

Members Absent: Anitsal, Ballal, Beach, Boles, Burnett, Doubet, Edwards, Frye, Geist, Hoy, Liu, Jared, Killman, Long, Macke, R. Martin, Maxwell, C. Miller, T. Nelson, Payne, Ramsey, Rand, Roberts, Self-Mullens, Sells, Semmes, Shipley, Wendt, P. Wilson,

Non-Voting Members Present: Braswell, James, Oldham (presiding), Stephens

Summary of Proceedings

Approved agenda

Approved minutes of April 19, 2017

Received Information Technology policy:

Data Security and Handling Policy No. 856

Received report of the Academic Council for fall 2017

Received report of the Administrative Council for fall 2017

Proceedings

President Oldham called the meeting to order at 3:35 p.m. and directed the Assembly to the meeting agenda. Mr. Mark Wilson moved approval of the agenda, and Dr. Holly Mills seconded. Motion APPROVED.

A motion to approve the minutes of April 19, 2017, as distributed, was made by Mr. Wilson and seconded by Dr. Mills. Motion APPROVED.

ITS Policy Review: Deb Zsigalov took the floor to discuss revisions to Data Security and Handling Policy No. 856 which had previously been approved out-of-cycle.

Academic Council: A motion was made by Ms. Regina Lee and seconded by Dr. Sandra Smith-Andrews to accept the report of the Academic Council. Motion APPROVED to unanimously accept the following report from the Academic Council for fall 2017, as reported by Chairman Dr. Linda Null.

The Academic Council met twice during the Fall 2017 semester, October 11 and November 15

October 11, 2017

Approved Revisions to Policy 735 Conflict of Interest in Research

Approved Revisions to Policy 224 Academic Actions Notification

Approved Revisions to the Academic Council Procedures

November 15, 2017

Approved the termination of the E

November 15, 2017

Approved Research-related policies:

- Institutional Review Board for the Protection of Human Subjects (IRB) Policy No. 730
- Intellectual Property Policy No. 732
- Conflict of Interest in Research Policy No. 735
- Animal Care and Use Policy No. 740
- Responsible Conduct of Research Policy No. 750
- Export Controls Policy No. 760
- Whistleblower Protection in Research Policy No. 770

Approved Misconduct in Research Policy No. 780 with contingency of approval by Academic Council

Deferred action on Record Retention and Disposition Policy No. 113

Approved Policy on Library Inventory Policy No. 231

Approved Planning and Finance policies:

- Deposit and Investment of Funds Policy No. 521
- Expenditures on Tennessee Tech-Owned Properties Policy No. 563
- Contracts and Agreements Policy No. 570
- Methods and Processes of Procurement Policy No. 571

Approved Human Resources policies:

- Additional Compensation for Administrative Employees Policy No. 639
- Reduction in Force, Reorganization, and Elimination of Occupational Classifications Policy No. 649

Approved to rescind the following policies:

- Human Resources Emergency Procedures Policy No. 690
- Leave Transfer Between the State University and Community College System and State Agencies Policy No. 623
- Purchases from Contracts of Other Entities Policy No. 575
- Emailed or Faxed Transactions Policy No. 576

Approved Advancement Information Systems and Resources Policy No. 1003

Approved revised Non-Instructional Faculty Assignment Committee Procedures

Approved revised Information Technology Committee (ITC) Procedures

Other Such Matters

President Oldham updated the Assembly on a recent THEC meeting where an increase in funding for TTU has been recommended to the Governor. Dr. Oldham congratulated the group because a portion of the increase is due to performance improvement. Mr. Wilson reminded the group that the Blue Cross Bowl would soon be on campus and, although parking would be difficult, the event was a good

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