

University Assembly
April 24, 2013

Members Present: Baker, Ballal, Bates, Butler, Carpenter, Christenberry, Dainty, Darvennes, Fidan, Harris, Hodum, Hooper, Isbell, Jordan-Wagner, Kharif, Lee (sub. Raper), Loutzenheiser, Macke, Matson, Mielke, Null, Oldham, Phillips, Propes, Roberts, Semmes, Setliff, Stephens, Timmerman, Walker, Wilson

Members Absent: Anthony, Badoe, Baier, Bagley, Carnal, Darkangelo, Dollar, Duvall, Foster, Frazier, Gatts, Graves, Hajdik, Howard, Humphrey, Laningham, Marquis, McQuiston, Morgan, Ojo, Pashley, Rencis, Russell, Sherrell, M. Smith, S. Smith, Stinson, Stretz, Talbert, Tribble, West, Young

Summary of Proceedings

Approved agenda

Approved minutes of November 28, 2012

Received report of Academic Council for Spring 2013

Received report of Administrative Council for Spring 2013

Received annual report of the Information Technology Committee

Received annual report of the International Affairs Committee

Received informational report of the Policy on Policies

Reviewed draft of Minors on Campus Policy

Proceedings

President Oldham called the meeting to order at 3:35 p.m. and directed the Assembly to the meeting agenda. Mr. Wilson moved approval of agenda as distributed. Dr. Ballal seconded. Motion APPROVED.

University Assembly

Administrative Council: Council Chair Dr. Ismail Fidan provided the following report from the Administrative Council for Spring 2013. Council met two times during the Spring 2013 semester: February 27 and April 10. At each meeting, agenda and minutes of the previous meeting were approved. The following summarizes these meetings:

February 27, 2013

Approved the Constitution of the Future Alumni Support Team (FAST) at TTU. This club aims to educate and engage students on the importance of alumni and private support through annual giving efforts and engagement with the University.

Approved the Constitution of the Secular Student Alliance of Tennessee Tech (SSATTU). This club aims to represent and promote secular views.

Approved the Constitution of The Tennessee Tech Spirit Society (TTSS). This organization aims to provide gratuitous amounts of Tennessee Tech school spirit around campus and the community; provide students, fans, and alumni with a more spirited and enjoyable experience at athletic events; and portray a positive image for Tennessee Tech University at all times.

Blanket approval of all annual reports for committees reporting to the Administrative Council as submitted

Approved the 2012-2013 annual reports for Athletics Gender Equity and also Athletics Diversity Issues

Approved Academic Council procedural revisions as submitted

Approved revisions to the Administrative Council procedures as recommended by the Ad Hoc Procedures Committee

Council elected by acclamation Dr. Ismail Fidan as chairman for the 2013-2014 academic year.

Motion made by Dr. Ballal and seconded by Mr. Wilson to receive the Administrative Council Report for Spring 2013. Motion APPROVED.

Information Technology Committee: CIO Reid Christenberry provided the Assembly with the following report from the Information Technology Committee for Spring 2013. **Information Technology Committee 2012-2013 Annual Report:** The ITC will meet four times during academic year 2012-2013. Below is a brief synopsis of three of the ITC meetings (fourth meeting will be held April 25, 2013):

September 27, 2012: Dr. Doug Bates and Dr. Curtis Armstrong made the following statements to the ITC about the Purpose and Responsibilities of the Information Technology Committee:

We need to set up a system to identify and monitor the needs of the campus.

We need to decide how to package the needs and who to make recommendation to.

We need groups that represent College and Department to find the needs of the campus.

How are we going to monitor and prioritize the needs of the University?

Is the ITC the best group to monitor the needs of the campus?

Status of Hiring the new Chief Information Officer (CIO): Dr. Semmes said we are using the same external search firm that was used for hiring the President of the University. He also said that the goal for hiring the new CIO was set for January 2013.

International Affairs Committee: Motion by Mr. Wilson and seconded by Dr. Ballal to receive the report of the International Affairs Committee as distributed. Motion APPROVED. Report follows:

International Affairs Committee March 19, 2013: A request was made by the Office of International Education to call a meeting of the International Affairs Committee based on an incident in which a Graduate student left the university and properly notified his advisors, and his chair in writing, but never withdrew from TTU nor notified the Office of International Education, Graduate Studies, or Human Resources. In addition, the Office of International Education had not been notified by the academic department or any other on campus department regarding this student.

After further investigation by our office, we discovered not only had the student left the university, but he also had been taken by the Cookeville Police Department to a psychiatric center. The student was not residing on campus.

After a period of a few days, the student personally checked himself out from the center, left Cookeville, and moved to Kansas to be with family. Consequently this is a violation of US immigration policy.

Since the Office of International Education was not notified by the Department regarding this being terminated for a severe immigration violation, or potentially caused issues for the

As a result of these events the Office of International Education is requesting a policy be made and for all advisors, research advisors, and coaches be made aware of this policy.

The Procedure Request was (stated as Policy at the International Affairs Committee): In

aware a student has abandoned his/her program at TTU, or voluntarily returned home not to return to TTU, or been hospitalized or arrested in which the student would not be able to attend class full-time, the said advisor must notify the Office of International Education by phone (to

University Assembly
Page 8, April 24, 2013

minors, or to events where parents/guardians are explicitly required to accompany their children. Anticipated final reviews/edits will be completed throughout Fall 2013 with an implementation date of January 2014.

Dr. Ballal moved to adjourn. The motion was duly seconded. Meeting ADJOURNED at 4:04 p.m.

Terri Taylor, Recorder