

University Assembly
April 23, 2014

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A motion to approve the minutes of November 20, 2013, as distributed, was made by Dr. Ghorashi and seconded by Mr. Macke. Motion APPROVED.

Academic Council: The Assembly unanimously received the report from the Academic Council for spring 2014 as reported by Dr. Steve Isbell. Council met two times during the spring 2014 semester: February 19 and April 2. At each meeting, the agenda and minutes of the previous

Approved a Standardized Course Syllabus

Approved a Proposal to Change Admission Requirements

Approved a proposal to update admission requirements for MS in Mathematics

Approved a proposal to waive TOEFL/IELTS requirements for ILS Language Center Students

Re-elected Dr. Steve Isbell as Chairperson for 2014-15

Administrative Council: The Assembly unanimously received the following report from the Administrative Council for spring 2014, as reported by Dr. Fidan. Council met three times during the spring 2014 semester: January 29, February 26, and April 9. At each meeting, the agenda and minutes of the previous meeting were approved. The following summarizes these meetings:

January 29, 2014

Approved the Constitution of the TTU Society of Hispanic Professional Engineers. This club aims to promote enrollment and degree attainment of Hispanic students at TTU with emphasis on those pursuing STEM majors.

Blanket approval of the four revised policies listed below as submitted:

Greek Life

Safety and Security Camera Acceptable

Use Policy

Approved the Stormwater Management Committee. Establishment of the committee is required for ongoing compliance with the TTU MS4 permit. The committee will develop policies and procedures, assist with public

Received the Tennessee Tech University Equal Employment Opportunity and Affirmative Action policy, revised to mirror the TBR policy

Approved the 2013-2014 annual reports for Athletics Gender Equity and Athletics Diversity Issues

Blanket approval of all annual reports for committees reporting to the Administrative Council, as submitted

Council elected by acclamation Dr. Kim Hanna as chairman for the 2014-2015 academic year.

Information Technology Committee: The Assembly unanimously received the annual report from the Information Technology Committee as reported by Mr. Reid Christenberry. The committee met three times during the 2013-2014 academic year: September 19, November 14, and February 13. At each meeting, the agenda and minutes of the previous meeting were approved. The following summarizes these meetings:

September 19, 2013

Minor changes were recommended for the committee charter, including an updating of titles and the addition of a student advisory subcommittee

Subcommittees were appointed:

Academic subcommittee: Mark Stephens, Ann Hellman, Brian Huguenard, and Carl Owens

Administrative subcommittee: John Smith, Jeff Young, and Josh Edmonds

Strategic planning subcommittee: Reid Christenberry, Doug Bates, Mark Stephens, Josh Edmonds, Ken Brown, Carl Owens, and John Smith, with Annette Littrell as the resource person for the subcommittee.

The process in implementing *Strategic Planning* for IT was discussed

Policies for *Enterprise Information Security Program*

February 13, 2014

Discussion was held regarding the correct coding of classes in Banner for online and hybrid categories.

The university's *SharePoint* installation is complete; training for the campus is forthcoming.

An update on the strategic planning process was delivered; the RFP is complete and the contract has been awarded to Berry-Dunn, who will be on campus for their first visit before the end of the term.

The process for purchasing technology on campus will be simplified, with an ITC form no longer required, but each ITS liaison in the colleges and departments will be the responsible party for approving all purchases.

Several policies were presented, both those being developed by TBR and those created locally. Minor changes in the previously passed *Acceptable Use Policy* were made on advice of legal counsel; this policy was once again approved. The *Access Control* policy was tabled. The *Change Management* policy passed. The *Acquisition/Allocation* policy was tabled. The Enterprise Update Policy was withdrawn as procedural. The *Personally Identifiable Information* policy passed.

Upcoming changes to the traffic allowed to enter the campus network were discussed, with the CISO requesting feedback regarding communicating and implementing these changes.

2. A minimum of 9 credit hours of the required 12 must be in-class or hybrid courses per fall and spring semesters. Courses that have no classroom requirements and are offered on-line only cannot be used to me