

**Staff Advisory Committee**  
January 11, 2024 – 1:30 p.m.

**Members Present:** Joyce Arnold-Hesson, Eric Carlile, Jennifer Dewar, Gail Gentry, Joni Gilmore, Birgit Hoffman, Amy McCoy, Peggy Nettenstrom, Lisa Rice, Sarah Starkey, Noel Stojkov, Catherine Warren, Denette Way, Deborah Yu

**Members Absent:** Melanie Mabry, Samantha Peterson, Amanda Ramsey, Gary Stafford

**Others Present:** President Oldham, Lee Wray, Kevin Vedder, Donna Schrock

**Summary:**

Approved Agenda

Approved October 26, 2023 minutes

Discussed Committee Member updates

Discussed Staff Advisory Committee Webpage

Comments by the President

**Proceedings:**

Chair Sarah Starkey called the meeting to order at 1:31 p.m. Joni Gilmore motioned to approve the agenda for January 11, 2024. Eric Carlile seconded. Motion APPROVED.

Peggy Nettenstrom motioned to approve the October 26, 2023 minutes. Eric Carlile seconded. Motion APPROVED.

Since there were new members to the committee, all members introduced themselves and their department. Starkey announced she was taking an administrative position on campus and was handing over the chair position to the vice-chair Eric Carlile. Gail Gentry will also be leaving by moving to an administrative position. Lisa Rice was elected as vice-chair for the remainder of the 2023-24 school year.

Starkey asked to create a committee to work with OCM to setup a webpage for the Staff Advisory Committee so that the staff on campus can reach out with questions and concerns, to include an email address on the webpage and maintain such email address. Carlile will chair the committee, Cat Warren and Noel Stojkov volunteered to be on.

President Oldham commented the State Legislative session had started and the Governor will release his budget plans at his first State of the State address, the first week of February. TN Tech will know more at that time which budget considerations were active.

Oldham stated at the March Board of Trustees meeting TN Tech would put forth a change request on nonmandatory fees. Tuition and mandatory fees would come up in the June Board meeting. Oldham added TN Tech expected a record year of applications from Freshman to reach 10,000. Enrollment looked to be good and that everything the staff did on campus in regards to recruiting efforts make a big difference. Oldham stated that campus visits were the main determining factor whether students came to TN Tech and thanked everyone for their efforts.

Oldham commented that all the capital projects were on schedule; pavers were being laid on Peachtree and should be done in the next few weeks and Ashraf Islam Engineering Building should be completed by early April.

Other Such Matters: Donna Schrock mentioned that she was retiring April 5, 2024.

Kevin Vedder commented that the Banner People Admin System is underway to be replaced by an Oracle system. The campus community would be involved later in the process for the user perspective. Vedder added the compensation study was wrapping up and the results would be shared during the March Board of Trustees meeting.

Vedder mentioned TN Tech would go live with a Learning Management System for employees. It was the D2L System, a single point of access for all employees and supervisors to be able to sign and track training and to keep records. It would be linked up to LinkedIn Learning, trainings from LinkedIn Learning would then populate into the new Learning Management System.

Vedder added that the performance feedback season was in March and the process had been refined. This year each Wings Up Way would be consolidated into a single component and also one overall for core competencies. Vedder stated that Human Resources would be going to an in person new employee orientation in February 2024.

Gilmore motioned to adjourn. Carlile seconded. Adjourned at 1:48 p.m.

Documents on file:

Agenda, January 11, 2024  
Minutes, October 26, 2023

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