

**Staff Advisory Committee**  
**November 2, 2017**

**Members Present:** Sherri Allen, Elizabeth Clemens, Anna DeBord, Jerry Keeton (Chair), Randal McCloud, Paul Miller, Sharon Stevenson, Emily Vaughn

**Others Present:** Logan McCormick

**Agenda Items:** Chairman Keeton called the meeting to order at 1:30 p.m. in the President's Conference Room. He extended the welcome and advised President Oldham would not be joining the meeting today. Chairman Keeton asked the committee for their ideas for presenting the Staff Advisory Committee to the University and promoting higher visibility. He advised the comment boxes around campus are severely underutilized: only finding trash inside them over the previous months. Elizabeth Clemens suggested submitting information to Tech Times. A second suggestion was also made to create an online Mach-form to replace the comment boxes