

Budget Advisory Committee  
March 31, 2021 2:30 p.m.  
Via TEAMS

Members Present:

Phil Oldham  
Tom Payne  
Rob Owens  
Brandon Johnson  
Yvette Clark  
Karen Lykins  
Joseph Slater  
Holly Stretz  
David Larimore  
Lee Wray  
Emily Wheeler  
Terri McWilliams  
Mark Wilson  
Greg Holt  
Alfred Kalyanapu  
Steve Isbell  
Bedelia Russell  
Mark Stephens

Claire Stinson  
Lisa Zagumny  
Kevin Braswell  
Jennifer Taylor  
Deanna Metts  
Chuck Roberts  
Paul Semmes  
Sandi Smith-Andrews  
Jeff Roberts  
Aaron Lay  
Katherine Friedrich  
Lori Bruce  
Alice Camuti  
Dewayne Wright  
Ann Davis  
Jason Beach  
Jeanette Luna

Members Absent:

Emmalee Hamblen  
Ed Lisic

Others:

**Remarks by President Oldham & Update on Governor's Budget:** Dr. Oldham stated over the next month the Governor's Budget should be approved. Indicators are that legislature will approve the Governor's proposed budget. The Governor's budget fully funds the THEC formulas and engineering building. Ground breaking should take place late summer assuming the budget passes. The Governor's proposed budget includes \$8,000,000 for capital maintenance projects. There are two salary buckets: retro January 1, 2021 and effective July 1, 2021, if you pool these two it amounts to four percent. When

Dr. Stinson went over the frozen position (Handout E) list. The list was ranked with unit priority and description of each position.

Dr. Stinson reviewed the 21-22 Summary of New Budget Requests (Handout B). The list was broken out for university wide, instructional and non-instructional requests. The total

Dr. Oldham advised that it might be useful for this committee to look at the comparative data THEC prepares each year with the October revised budgets located on their website. It is good information on how our budget stacks up against peer institutions in state, where the revenue comes from and break down by functional category.

David Larimore asked if we had an estimate for a fee increase and anticipated enrollment and how much revenue might be able to apply to this list of pressing needs. Dr. Oldham stated on the tuition side THEC has set a preli(4)Tj0.54i47 (o)10 (0 Td 40 (m)-(et)114 (h4 ( s)o)10 (-)

Ms. Karen Lykins advised for several years that advertising and marketing was operated on one-time funding so each year in stages they try to move closer to recurring dollars. There is a one-time strategic initiative to be responsive on what Admission needs to target students. The Visions alumni magazine has not been produced in years but believe the piece of communication makes us suffer from not communicating with alumni.

Dr. Bruce advised the process she used for prioritizing was that each Dean sent their list of requests. Dr. Bruce looked at the budget cuts that happened this year and prior years, considered performance metrics for colleges and compared to Delaware study. Other factors were margin revenue to cost ratio comparing. All these considerations determined where they fell in the Academic Affairs list of priorities.

**Adjournment:** Dr. Stinson and Dr. Oldham thanked everyone for their attendance and work. The meeting adjourned at 4:34 p.m.

**Handouts:** A: Proposed FY21-22 Budget

B: 2021-2022 New Budget Request

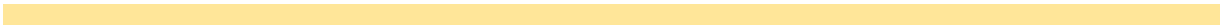
C: 2021-2022 Proposed New Budget Request Non-Instructional

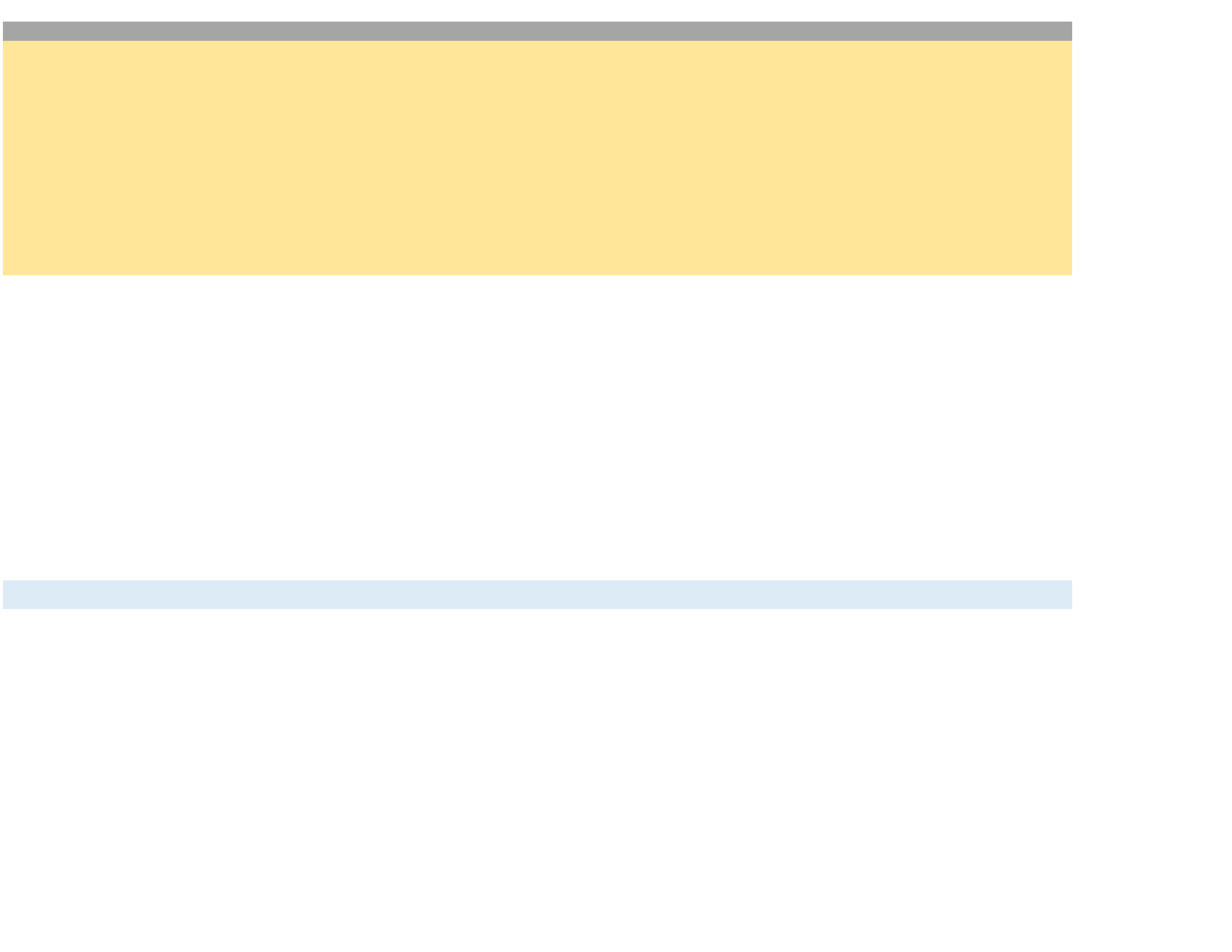
D: Academic Affairs Summary

E: Frozen Positions

F: Capital New Budget Request

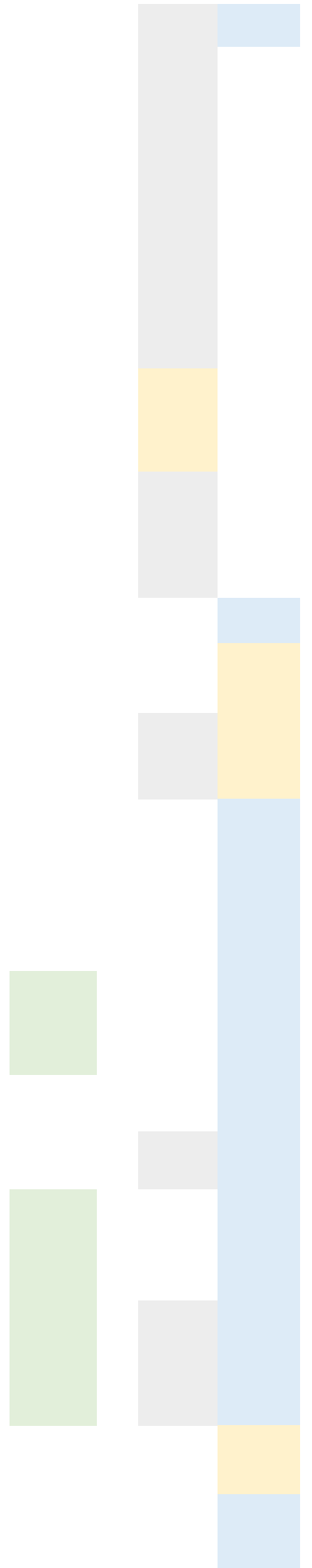
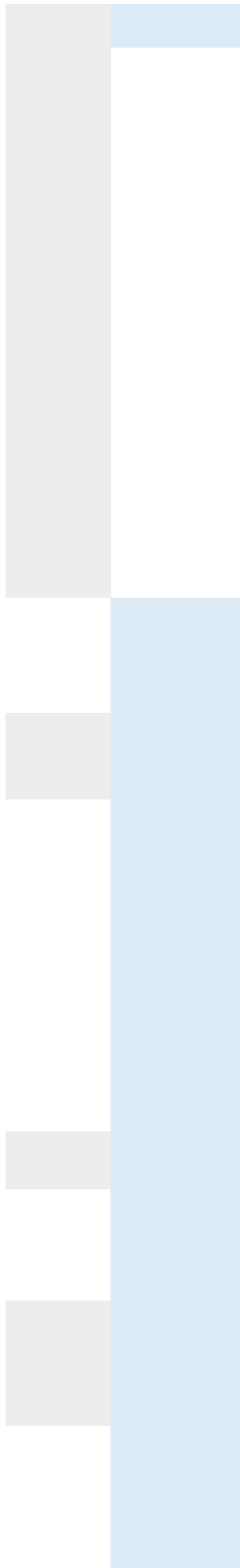
Resources Available







College Department Position Title



21. Library

Materials Index  
240031

Materials

\$150,000

In five years the materials budget has gone from \$1,280,630 (\$890,360 E&G, \$390,000 TAF) to \$609,249 (\$609,249 E&G, \$0 TAF). This, coupled with an average 5% annual inflation on materials, has limited our ability to provide materials students and faculty need.

Recurring-  
Permanent funds

150,000

22. Arts & Sciences Index 210101

Biology  
Index 210101

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## FROZEN POSITIONS

It is a position you would like to keep, but can hold off on filling. You will not be able to access it for FY20-21, at least. Unless you have another position come open that you are willing to trade for the frozen position. The salary line will be reduced to zero and the position number will be eliminated (the position will no longer exist in any budget documents.) . These positions will be maintained on a list in the budget office for reconsideration beginning in FY21-22 or as new funds become available.

Index	Area	Org	Position	Position #	Unit Priority	Budget	Notes:
260056	Student Affairs	Student Affairs Admin	VP	607010	President #1	167,000	Advertised Funded at Proposed FY21-22 - find temp dollars for FY20-21
245216	Institutional Research	Office of Senior Associate Provost	Academic Support Associate 3	411050	Provost #9	27,296	REQUESTED
260051	Academic Affairs	Office of the Provost	Financial Analyst 2	606060		62,940	Make Priority
212129	Academic Affairs	Other Faculty Instruction	Assistant Professor	728010		63,301	This was an extra position set aside strategically if a spouse position would be needed
245250	Academic Affairs	CITL	Director	658010	Provost #10	37,430	REQUESTED
210101	Arts & Sciences	Biology	Professor	101020	Provost #22	87,728	REQUESTED
210131	Arts & Sciences	Mathematics	Chairperson	107170	Provost #27	90,722	REQUESTED
210158	IDS	Communication	Professor	175110		77,950	This position was not requested in Proposed FY21-22
262001	Planning & Finance	Business Office	Admin Associate 2-Business Offi Front Desk	609150	VP Fin #1	22,882	Found funding
210501	Ag & HEC	School of Agriculture	Assistant Professor	136140	Provost #11	80,000	REQUESTED transfer to HEC Fund out \$400K Recurring funds in Investment pool contributed by the Business Office
						717,249	
Still Frozen						527,367	



One-Time Request

Notes:

Tucker Stadium Turf Project

\$ 773,409

