

**Administrative Council**

**Tennessee Technological University**

**Minutes  
Administrative Council  
March 1, 2000**

Members Present

Paul Bonner	Regina Lee
Ed Boucher	Jeffrey Marquis
Marc Burnett	Linda Maxwell
Karen Case	Leo McGee
Debbie Combs	Allan Mills
L. K. Crouch	Marilyn Musacchio
Jann Cupp	Mike Nivens
Nancy Dixon	Terry Rector
Penny Douglas	Paul Semmes
Edith Duvier	Alicia Toline
Dan Fesler	Natalie Treadway
Paul Isbell	Angelo Volpe
Mancil Johnson	Sharon Whitney
Jon Jonakin	Steven Williams
Homer Kemp	Dale Wilson
Dave Larimore	

Members Absent

Sue Bailey	Mar
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Approved the agenda as distributed.

Approved the Minutes of January 26, 2000 as distributed.

Approved submitted annual reports

Approved request for dissolution of University Advancement Committee.

Approved proposed revisions to Procedures of Commission on the Status of Women.

Received report from ad hoc committee on Sexual Assault Awareness.

Chairperson appointed Nominating Committee for selection of a chair for 2000-2001.

Proceedings

Approval of Agenda

Mr. Boucher MOVED approval of the agenda as distributed with Dr. Cupp SECONDDING. MOTION CARRIED.

Approval of Minutes of January 26, 2000

Dr. Bonner MOVED approval of the minutes of January 26, 2000 with Mr. Mancil Johnson SECONDDING. MOTION CARRIED.

Approval of Submitted Annual Reports

Dr. Cupp MOVED that the submitted annual reports be accepted as a group with Dr. Steven Williams SECONDDING. MOTION CARRIED. The annual reports received were: Chapter 606 Student Monies Allocation Committee, Faculty and Staff Traffic Appeals Committee, Military Affairs Advisory Committee, and the University Advancement Committee.

Dissolution of University Advancement Committee - Mr. Paul Isbell

Mr. Isbell said over the past couple of years there has been a lack of interest and participation by the members of the University Advancement Committee and most meetings have been held without a quorum. Also, the committee members felt that this

committee has become a group for disseminating information/discussing business that is already discussed on campus via other avenues (i.e. departmental meetings, Dean's Council, Executive Advisory Committee, etc.) Mr. Isbell said at the December 15, 1999 meeting of the committee, it was decided to recommend to the Administrative Council that the committee be dissolved. Mr. Isbell agreed to report to the Administrative Council in the future anything that needed to be discussed or any action to be taken in this matter. Dr. Kemp MOVED approval of the recommendation that the University Advancement Committee be dissolved with Dr. McGee SECONDDING. MOTION CARRIED.

Revisions to Procedures of Commission on the Status of Women -  
Dr. Gretta Stanger

Dr. Stanger said the Commission on the Status of Women approved recommending an addition of new Section V. to their procedures to be titled "Standing Committees" with the subsequent renumbering of the present sections V-VIII to become sections VI-IX. Section V. would read as follows:

#### V. Standing Committees

##### A. They shall be:

1. University Policy Committee
2. Public Programming and Publicity Committee
3. Safety Committee

B. Membership of each committee may include interested individuals not on the Commission. The chair of each committee must be on the Commission.

C. Each member of the Commission except the Chairperson, will serve on a standing committee of the Commission. Newly appointed members to the Commission should make their committee selection soon after appointment.

D. At the beginning of each academic year, every committee's remaining membership will form the nucleus to develop goals for that year to be reported at the October Commission meeting.

The Commission was also requesting to add the month of August to the regular meeting months of the Commission so that VI.A. would now read:

## VI. Meetings

A. One (1) regular meeting of the Commission shall be held the months of August, September, October, November, January, February, March and

April. The date and time for such meetings shall be included in the Administrative Calendar.

Dr. L. K. Crouch MOVED approval of the recommendation with Mr. Boucher SECONDING. MOTION CARRIED.

Report from ad hoc committee on Sexual Assault Awareness -Dr. Gretta Stanger

For informational purposes Dr. Stanger said last spring the Chair of the Administrative Council appointed an ad hoc Sexual Assault Awareness Committee with two charges: To determine if a need exists for a campus-wide policy, and if a need does exist to develop and recommend such a policy to the Administrative Council. She reported that they have determined that a need exists for a campus-wide policy and that the ad hoc committee should have a proposed policy to recommend to the Administrative Council at their next meeting. The ad hoc committee has reviewed policies from other Tennessee Board of Regents schools assuming they would have the same legal advice. She said the ad hoc committee has also recognized they do have a new resource accessible to them that is available in the Upper Cumberland fourteen counties area, the Rape and Sexual Assault Response Center, which is a coordinated effort not only to provide examinations but also legal assistance and counseling. However, the Center does not provide emergency medical attention.

Such Other Matters

Dr. Wilson said it is time to elect a chairperson for the Administrative Council for the 2000-2001 year. The Nominating Committee to recommend a chairperson will be: Dr. Whewon Cho, Chair; Dr. Paul Semmes, Professor Mancil Johnson, Dr. Allan Mills, and Dr. Jeffrey Marquis. The Nominating Committee will make a recommendation to the Administrative Council at the

Council's next meeting.

The meeting adjourned at 3:25 p.m.

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Patricia King, Resource Person