

## **Administrative Council**

### **Tennessee Technological University**

#### **Minutes**

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#### **Administrative Council**

**March 27, 1996**

#### Members Present

S. K. Ballal	Jeffrey Marquis
Jay Banasiak	Linda Maxwell
Ed Boucher	Dave Narrie
Evans Brown	Mike Nivens
Marc Burnett	Bill Pardue
Whewon Cho	Terry Rector
S. Deivanayagam	Barbara Reynolds
Dennis George	William Schrader
Helen Hawk	Paul Semmes
Janell Hawkins	James Monroe Stewart
John Hitchcock	George Swisher
Homer Kemp	Angelo A. Volpe
David Larimore	Dale Wilson
Regina Lee	

#### Members Absent

#### Others Present

Karen Adams	Rhonda Folio
Sue Bailey	Pat King, Resource Person
Rodney Carlson	Diane Ledbetter
Cathy Cunningham	Dean Richey for Karen Adams
Linda Giesbrecht-Bettoli	Janet Spicer

Council.

2. Approved the corrected agenda.
3. Approved the Minutes of February 28, 1996.
4. Approved SGA Bill I "A Resolution to Update the Official Election Procedures in the SGA Constitution".
5. Approved SGA Bill II "A Resolution to Update the Official Election Procedures in the SGA By-Laws".
6. Approved Recommendation".

Proposed Change in Policies and Procedures for the Outstanding Professional Award - Darlene Wiegand

Ms. Wiegand said the Outstanding Professional Award Committee met on Tuesday, March 5, 1996 and proposed the following changes in Item #6 of the policies and procedures for selection of the award:

Section 5: This resolution becomes effective immediately upon completion of the amendment process as defined by Article XII of the SGA Constitution which reads as follows: "...by affirmative vote of two-thirds of the members of the Senate voting, approval of the Administrative Council, and affirmative vote of two-thirds of the student body who cast ballots in any semester election."

Dr. Narrie **SECONDED** approval of the **MOTION** and the **MOTION CARRIED**.

The Chairman asked Mr. Burnett if the SGA Constitution will be published in the Student Handbook. Mr. Burnett confirmed that the Constitution will be published in the Student Handbook and will also be on World-Wide WEB.

**SGA B**



Mascot--Tennessee Technological University Athletic Policies and Procedures Manual - Diane Ledbetter

Ms. Ledbetter discussed the following proposed changes concerning the Policies and Procedures for Varsity Cheerleaders and Eagle Mascot:

Article II. Duties and Responsibilities

Section A. Practice Sessions

New:

Cheerleaders and Eagles must attend and participate in all practice sessions which are scheduled by the coach/advisor. Organized practices are scheduled twice a week prior to and during football season. One organized practice per week may be eliminated during basketball season, dependent upon the basketball schedule and the readiness of the squad. This will be decided by the cheerleader advisor/cheerleader coach. In addition to the organized practices, conditioning practices at the Fitness Center, at the convenience of the cheerleader/mascot, is required. Practices will be held twice a day for one week prior to the beginning of the football season. Twice a month practices will be held during the summer semesters. An attendance record will be maintained by the coach and/or co-captains. Summer school attendance, work commitments, etc., will not be acceptable grounds for absence unless prior approval from cheerleader coach/advisor.

Old - Delete:

Cheerleaders and Eagles must attend and participate in all practice sessions which are scheduled by the co-captains and the sponsor. Practice is scheduled twice a week prior to and during football season and once a week during basketball season. Twice daily practices will also be held for one week prior to attending cheerleading camp in the summer. Once a month practices will be held during the summer semesters. An attendance record will be maintained by the co-captains and the sponsor. All squad members, including the Eagle, must attend cheerleading camp which is held during the summer. Summer school attendance, work commitments, etc., will not be acceptable grounds for absence unless prior approval from cheerleader sponsor/cheerleader advisor.

Section B. Sports Events

New:

The Cheerleaders and Eagle which are scheduled to cheer at home or away

football and basketball games must do so. Travel to away games will be determined by the Athletics Director and the Cheerleader Advisor. Cheerleaders must return from breaks if there is a scheduled game or tournament. Failure to do so will lead to disciplinary action.

Old - Delete:

All cheerleaders and the eagle must cheer at all home and away football and basketball conference games during the season. Travel to non-conference football and basketball games will be determined by the Athletics Director and the Cheerleader Advisor. Cheerleaders must return from breaks if there is a scheduled game or tournament. Failure to do so will lead to disciplinary action.

#### Section D. Vacancies

New:

Once a cheerleader/mascot forfeits his/her position, for any reason, he/she may not resume his/her position for that academic year.

Old - Delete:

#### 1. Cheerleaders:

- a. Once a cheerleader forfeits his/her position, for any reason, he/she may not resume his/her position for that academic year.
- b. The seventh ranking female candidate will fill the vacancy created by a female cheerleader. The seventh ranking male candidate will fill the vacancy created by a male cheerleader. (See Article III, Section A. for total number of cheerleaders).
- c. The ninth through 12th ranked female cheerleaders (Cheer Squad) will fill the vacancies created by the seventh and eighth ranked female cheerleaders, respectfully.

#### 2. Eagle:

The Alternate Eagle fills the vacancy created by the ineligibility or resignation of the Eagle.

### Article III. SELECTION

#### Section A. Cheerleaders and Eagle

New:

During spring semester, 8-10 men and 8-10 women will be selected to serve as Varsity Cheerleaders for the following academic year. At the same time, two Golden Eagles, the University Mascot, will also be selected.

Old - Delete:



## 2. Duties and Responsibilities:

welfare of the squad.

Old - Delete:

Section A. Any exceptions to the rulings of these Policies and Procedures will be decided by the sponsor/advisor considering the University's interests and the welfare of the squad.

Dr. Kemp MOVED to approve the policies and procedures as updated with Dean Swisher SECONDING. Dr. Kemp suggested an editorial change in ARTICLE III. Section B. Selection Committee. In the last sentence under Composition: New, he suggested changing "a" to "the" before the word "tie". The MOTION CARRIED with the editorial change.

Approval of Submitted Annual Reports

Dr. Narrie MOVED approval of the annual reports as submitted with Dr. Kemp SECONDING. MOTION CARRIED. The annual reports approved were: Athletics Committee, Buildings and Grounds, Chapter 606 Student Monies Allocation, Commission for the Status of Women, Information Technology Committee, Institutional Committee for the Care and Use of Laboratory Animals in Experimentation, Institutional Review Committee for the Protection of Human Subjects, Patents and Copyrights Advisory Committee, Safety and Environmental Committee, Space Utilization and Allocation, Student Financial Aid, University Advancement, University Art Committee, and University Judicial Council.

Editorial Changes for the Constitution and By-Laws of the Nontraditional Students Organization - Janet Spicer

Ms. Spicer said the Student Affairs Committee approved the Non-traditional Students Organization Constitution and By-Laws with the following editorial changes indicated in bold type.

In the By-Laws, Article I, Section 1 should state:  
Membership shall be open to all persons of any race, creed, color, gender, or religion that feel that they fulfill their personal definition of a nontraditional student and are duly registered as a student, faculty member, or staff member at Tennessee Technological University. No minimum number of meetings shall be required to maintain membership. Meetings shall be open to any university persons interested in the proceedings of such.

In the By-Laws, Article 1, Section 3 should state:  
Any member needing to withdraw from TTU for personal reasons for a semester or two will continue to receive support from NTSO if he or she so desires.

Dr. Narrie MOVED approval of the editorial changes for the Constitution and By-Laws of the Nontraditional Students Organization as had been approved by the Student Affairs Committee with Dr. Kemp SECONDING. The MOTION CARRIED.

Such Other Matters

Dr. Kemp said he heard course bulletins will not be ready for registration for students and advisors to have copies but that one copy of a computer printout is available in each departmental office and copies are posted in public places. He said there is consternation this is going to be difficult. He was wondering if copies of the computer printout could be given to advisors. Dr. Schrader said the schedule is also on Gemini.

Dr. Narrie MOVED to adjourn with Dr. Kemp SECONDING. The meeting adjourned at 3:30 p.m.

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Patricia King, Resource Person