

**Administrative Council**  
**February 21, 2007**  
**President's Conference Room**

**Members Present:**

Melinda Anderson Peach	Mancil Johnson	Larry
Daniel Badoe	Regina Lee	Randy Raper
Robert Bell	Charlie Macke	Rita Reese
Marc Burnett (sub-Ed Boucher)	Jeffery Marquis	Dean Richey
Sheila Green	Linda Maxwell	Claire Stinson
Gary Gunter	Leo McGee	Tom Timmerman
Josh Hauser	Dorothy Nash	Mark Wilson
Paula Hinton	Mike Nivens	
Glenn James	Joseph Ojo	

**Members Absent:**

S.K. Ballal	Susan Elkins	Peter Li
John Boots	Craft Hayes	Jack Matson
Janice Branson	Craig Henderson	Tyler Pannell
Rachel Burks	David Huddleston	Sherrie Parker
Kurt Eisen	Glen Johnson	James Stewart

**Others Present:**

Vickie Adams	Rachel Rader
Jann Cupp	Sharon Whitney
Cole Hunt	

**Summary of Proceedings:**

Approved agenda.

Approved minutes of November 15, 2006, as distributed.

Approved Constitution for the Saxophone Association at Tennessee Tech.

Approved Constitution for League of Student Voters at Tennessee Tech.

Approved

## **Proceedings:**

A motion to approve the agenda of February 21, 2007, as distributed was made by Professor Johnson and seconded by Dr. Anderson. Motion APPROVED.

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Mr. Wilson moved to approve the minutes of November 15, 2006, and Dr. Earles seconded. Motion APPROVED.

A motion to approve the Constitution for the Saxophone Association at Tennessee Tech was made by Dr. McGee and seconded by Mr. Wilson. Motion APPROVED

Dr. Bell moved to approve the Constitution for League of Student Voters at Tennessee Tech, and Dr. Earles seconded. Motion APPROVED.

A motion to approve the annual reports for committees reporting to the Administrative Council as submitted by the chairs of the Faculty & Staff Traffic Court Appeals Committee, the Student Affairs Committee, and the Sports Hall of Fame Committee was made by Dr. Marquis and seconded by Mr. Wilson. Motion APPROVED.

Professor Lee moved to approve the proposed revisions to membership guidelines for the Institutional Review Committee for Human Subjects, and Dr. Green seconded. The revisions omit a maximum membership restriction; therefore, allowing the committee to include greater disciplinary diversity, with representatives from various departments and colleges with interests in research involving human subjects. Motion APPROVED.

A motion to approve the proposed Discrimination Complaint Procedure was made by Mr. Wilson and seconded by Dr. Green. Motion APPROVED.

Mr. Nivens moved to approve the recommendations by the Buildings and Grounds Committee, and Mr. Wilson seconded. The recommendations prohibit smoking and other tobacco usage within twenty-five feet of any point of entry of any campus building. Motion APPROVED.

Mr. Wilson was appointed to chair a sub committee responsible for nominating a chair to serve the Administrative Council for 2007-2008. Mr. Wilson appointed Dr. Timmerman and Ms. Nash to the sub committee.

A motion to adjourn was made by Dr. Peach and seconded by Mr. Wilson. The meeting

ADJOURNED at 3:42 p.m.

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Terri Watson, Recorder

Documents on file with minutes:

- Constitution for the Saxophone Association
- Constitution for League of Student Voters
- Annual Report Faculty & Staff Traffic Court Appeals Committee
- Annual Report Student Affairs Committee
- Annual Report Sports Hall of Fame Committee
- Membership Guidelines for the Inst. Review Comm. for Human Subjects
- Discrimination Complaint Procedure
- Buildings and Grounds Committee Recommendation