

2. The minutes of January 24, 1996 were approved.
3. Dr. James Monroe Stewart was nominated as Chairperson for the Administrative Council for the 1996-97 academic year.
4. SGA Bill II "A Resolution Concerning Office Hours Expected of SGA Senators" was approved.
5. Submitted annual reports were approved.

Proceedings

James Monroe Stewart, Chairman, called the meeting to order at 3:00 p.m.

Approval of the Revised Agenda

Dr. Narrie and Dean Reynolds MOVED to approve the revised agenda with Mr. Hitchcock SECONDING. MOTION CARRIED.

per semester. He felt this was a drastic reduction in hours. Ms. Chaffin said she didn't feel this change would make people work any less and that it is not to reduce the amount of work they are doing. Mr. Banasiak said there would be forty people working five hours each semester and that would be several person hours per semester. Dr. Ballal asked if any action is taken if a person does not do what he is supposed to do. Mr. Banasiak said if a person is not doing his or her job, he or she can be removed from office. It was requested that an editorial change be made in Section 2. B and D deleting the second word "for" in each of those paragraphs. The MOTION CARRIED with the editorial changes.

Approval of Submitted Annual Reports

Six annual reports were submitted for approval. The reports submitted were: Commission on the Status of Blacks, Faculty and Staff Traffic Appeals Committee, Military Affairs Advisory Committee, Sports Hall of Fame Committee, Student Affairs Committee, and the University Recreation and Fitness Center Advisory Committee. Dr. Narrie MOVED to accept the submitted annual reports with Ms. Lee SECONDDING. MOTION CARRIED.

Such Other Matters

Dr. Alice Mason was concerned with the privacy of grades now that every student has an e-mail account that includes the last four digits of the social security number. When grades are submitted at the end of each semester by social security number, any student who is interested in another student's grade, can get on the vax, get a student's e-mail address and find those last four numbers on the posted grade sheet. Dean Swisher said the new registration system is supposed to have dialing capability to get grades as soon as they are posted, so there might not be a need for a faculty member to post grades. The Chairman suggested this matter be forwarded to the Academic Council.

Dr. Volpe thanked Dr. Stewart for the excellent job he has done chairing the Administrative Council for the 1995-96 year and said he is looking forward to working with him again next year.

Dr. Geisbrecht-Bettoli asked why the rock-climbing wall project was deleted from previous agendas. Mr. Banasiak said the project was

removed from the Administrative Council agenda and referred to the University Recreation and Fitness Center Committee.

A Motion was MOVED and SECONDED to adjourn. The meeting adjourned at 3:20 p.m.

Patricia King, Resource Person