

Administrative Council
September 9, 2015
President's Conference Room

Voting Members Present		
Bobby Adams	Sharon Holderman	Chad Rezsnyak
Jim Baier (Chair)	Jerry Keeton	Jeff Roberts
S.K. Ballal	Jane Liu	Savannah Savage (C. Hodge)
Jason Beach	Malinda Lloyd	Sandi Smith
Marc Burnett (S. Bohannon)	Charlie Macke	Bharat Soni
Kent Dollar	Jack Matson	James Stewart
Ward Doubet	Tony Nelson	Claire Stinson
Judy Duvall (J. Maffett)	Joseph Ojo	Huey-Ming Tzeng
Will Gabelman		

Approved proposed Alternate Work Arrangements Policy No. 626

Received and approved the following revised policies:

Faculty Sick Leave Bank Policy No. 608

Non-Faculty Sick Leave Bank Policy No. 609

Transfer of Sick Leave Between Employees Policy No. 622

Approved the revised Access to Public Records Policy No. 110

Proceedings:

A motion to approve the agenda of September 9, 2015, as distributed, was made by Mr. Wilson and seconded by Dr. Plant. Motion APPROVED.

Mr. Wilson moved approval of the minutes from April 8, 2015. Dr. Ballal seconded. Motion APPROVED.

Professor Doubet moved approval of the revisions to the University Art Committee Bylaws and Dr. Ballal seconded. Professor Doubet provided that the bylaws had not been officially updated since 1984. The revised bylaws will better ensure the continuation of high quality art programming on campus, primarily in the Joan Derryberry Art Gallery. Motion APPROVED.

A motion to approve the Concussions Policy No. 952 was made by Mr. Wilson and seconded by Dr. Roberts. The proposed Concussions Policy was a result of the request by the NCAA to bring heightened awareness of concussions and to provide Tennessee Tech University sports medicine staff and coaching staff with standard procedures to provide immediate medical care when an athlete has potential head injuries. Effective date September 5, 2015. Motion APPROVED.

Mr. Macke moved approval of the two policies provided by the University Police Director Tony Nelson. The motion was seconded by Mr. Wilson. The first was the Emergency Notifications Policy No. 420 which establishes procedures to notify the Tennessee Tech campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees on campus. The second policy, Timely Warnings Policy No. 421, outlines procedures for issuing timely warnings in response to a Clery Act crime or incident that poses a serious or continuing threat to the students, employees or property of the Tennessee Tech campus community. Motion APPROVED.

A motion to approve the Alternate Work Arrangements Policy No. 626 was made by Mr. Wilson and seconded by Dr. Ballal. This policy establishes and details Tennessee Tech's policy and procedures regarding Alternate Work Arrangements for employees and aligns TTU policy with TBR policy. Motion APPROVED.

Mr. Wilson moved to receive and approve the following: Faculty Sick Leave Bank Policy No. 608; Non-Faculty Sick Leave Bank Policy No. 609; and Transfer of Sick Leave Between Employees Policy

