

Administrative Council
November 17, 2010
President's Conference Room

Members Present

Suellen Alfred
Deborah Allen
S.K. Ballal
Shabir Bhigani
Glenn Binkley
Mike Cowan
Helen Dainty
Sheila Green (sub. S. Gaines)
Mark Groundland
David Hajdik

Kristin Holder
David Huddleston
Glenn James
Regina Lee
H.W. Mannle
Jeffery Marquis
Jack Matson
Nancy Mielke
Joseph Ojo
Sally Pardue

Rita Reese
Samantha Sherrell
Andrew Smith
Matthew Smith
Mark Stephens
Claire Stinson
Debbie Walker
Mark Wilson
Jeff Young

Members Absent

Jim Baier
Robert Bell
Marc Burnett
Cathy Cunningham
Susan Elkins

Sherrie Foster
Bobby Hodum
Pat Jordan
Charlie Macke

Sean Ochsenbein
Randy Raper
Tom Timmerman
John Zhu

Others Present

Jack Armistead
Paula Hinton
Nick Terwilliger
Linda Yang

Summary of Proceedings:

Approved agenda

Approved minutes of October 13, 2010

Approved revised Agreement on Responsibilities

Approved Constitution of the Puzzle Club of TTU

Approved Constitution for All About Rescue and Fixin Inc. (AARF-TN Tech)

Approved revised Athletics Policies and Procedures Manual

Proceedings:

A motion to approve the agenda of November 17, 2010, as distributed was made by Dr. Marquis and seconded by Mr. Wilson. Motion APPROVED.

A motion to approve the minutes of October 13, 2010, was made by Professor Lee and seconded by Dr. M. Smith. Motion APPROVED.

Dr. Armistead presented the proposed revisions to the Agreement on Responsibilities (AOR). The revisions were made for audit purposes and will require that each unit clearly define what constitutes a “normal work load” to provide guidance concerning overload hours and pay. A motion to approve the revised AOR was made by Dr. Stephens and seconded by Mr. Wilson. Motion APPROVED.

Linda Yang presented the Constitution of the Puzzle Club of TTU. The Council suggested minor editorial changes. Motion to approve the Constitution of the Puzzle Club was made by Ms. Walker and seconded by Professor Lee. Motion APPROVED.

Nick Terwilliger and Dr. Hinton represented the Tech branch of All About Rescue and Fixin Inc. and presented the Constitution to the Council. The organization rescues and spays/neuters pets in the Upper Cumberland. A motion to approve the Constitution was made by Mr. Wilson and seconded by Dr. Groundland. Motion APPROVED.

The final item on the agenda was the approval of the proposed revisions to the Athletics Policies and Procedures Manual. A motion to approve revisions as distributed to the Athletics Policies and Procedures Manual was made by Dr. Ballal and seconded by Dr. Huddleston. Motion APPROVED.