

Minutes for CSW September Meeting  
September 6, 2022 at 3:00pm via Zoom

**Members Present**

Aislynn Martin  
Amy Foster  
Ashley Wright  
Carla Hurt  
Erica Bower  
Helen Hunt  
Julie Stepp  
Lauren Neal  
Marlee Miller  
Michelle Estes  
Nicole Cook-Seabold  
Paula Hinton  
Ramona Mayfield  
Sid Bundy

Stephanie Adams

**Non-Members Present**

Jordan Dicey  
Robert Owens

**Notified of Absence**

Cassandra Gronendyke  
Lelia Gibson  
Rufaro Chitiyo

**Members Absent**

Cindy Gates  
Diana Popa  
Jessica Massey

Meeting Minutes:

1. Approval of Agenda: Paula Hinton moved to approve. Julie Stepp seconded. Approved unanimously.
2. Approval of minutes from April 2022 meeting: Stephanie Adams noted a minor correction to the minutes as circulated: goals for 2022 is actually goals for 2023. Hunt moved to approve and Hinton seconded. Approved unanimously.
3. Women's Center News: Hunt discussed upcoming events and how to get involved with the Women's Center.
4. Treasurer's Report: Hunt shared the current budget status of the CSW index since no one was currently serving as treasurer. Hunt nominated Ashley Wright to serve as Treasurer, and Adams seconded. The nomination passed unanimously.
5. Old Business
  - a. Safety report: Tabled until next month. Adams will follow up.
6. New Business
  - a. Selection of 2023 chair-elect: Adams nominated Julie Stepp to serve as chair-elect. Hunt seconded, and the motion passed unanimously.

- b. Membership and meeting times: Nicole Cook accidentally scheduled all meetings for the first rather than the second Tuesday of the month, but if there are no objections we'll keep the current meeting schedule. Meetings will continue to be held over Zoom.
  - c. Report on FYE spending: Adams reported that the CSW spent the allotted budget almost exactly as planned, with only subbing umbrellas for mugs due to production quality. We exceeded our budget by \$0.33
  - d. Funding half of *Attune* publication costs: Hunt asked to table the discussion of the contribution of *Attune* to next month when she would have more information about cost.
  - e. Goals for 2022-2023: A general discussion ensued on the following topics: Safety at the Craft Center, in parking lots, and surveillance bike racks; expanding the awards banquet to include the WMC; Increasing the visibility of the CSW, such as revising the website to have more contact info and better information on the CSW; offering a workshop/info on gendered language in letters of recommendation, potentially through the CITL.
7. Subcommittees (Programming and Publicity, Safety, and University Policy): these were briefly described and attendees added to the group chat which committee they want to join. The list was circulated via email after the meeting.
8. Announcements: Adams brought up an email from Greg Holt asking the CSW for Title IX advisors. Hunt shared that Erin Murray of ASPIRES advised that they had trained advocates capable of filling this role and will happily work with the Compliance office to do so.
9. Adjournment: Meeting adjourned at 4:05.