

## Campus Space Allocation and Utilization Committee

April 15, 2016

The Campus Space and Utilization Committee met on Friday, April 15 at 3:00 p.m. in the Deans' Conference Room, DBRY 200.

Members present: Dr. Kurt Eisen, chairperson; Ms. Tracy Black, Mr. Jack Butler, Ms. Yvette Clark, Mr. Matthew Dexter, Ms. Tracey Duncan, Dr. David Huddleston, Ms. Holly Mills, Dr. Vahid Motevalli, Dr. Joe Roberts, Dr. Sandi Smith, Dr. Mark Stephens, Dr. Ken Wiant, Ms. Kate Williams, Mr. David Zimmerman

Members absent: Dr. Janice Branson, Mr. Jim Cobb, Ms. Debbie Combs, Dr. Rachel Hall, Ms. Brandi Hill, Dr. Jack Matson, Ms. Diane Smith

Official Representative: Dr. Lori Maxwell for Dr. Ada Haynes

### PROCEEDINGS

#### Approval of Agenda

Motion. Dr. Roberts moved to approve the agenda. The motion was seconded by Mr. Butler and carried.

#### Approval of March 18, 2016 Minutes

Motion. Ms. Mills moved to approve the minutes. The motion was seconded by Dr. Smith and carried.

#### Action on Submitted Space Requests

##### Water Center and Arts & Sciences Submitted by Dr. Stephens Information Only

Request for space in Henderson Hall, Room 3 to house X-Ray equipment to support faculty and students engaged in teaching and research.

The Subcommittee on Space Utilization approved the request at their March 31, 2016 meeting.

Dr. Stephens presented the space request to the full committee as an information item. The requested space has not been in use since the relocation of Extended Education.

##### Earth Sciences Mike Harrison

Request to renovate Kittrell 307 to make office space for a new faculty member starting fall 2016.

The Subcommittee on Space Utilization approved the request at their March 31, 2016 meeting.

Although the square footage exceeds THEC standards for office space, it was approved on the basis that this is a temporary situation as Kittrell Hall is scheduled for renovation in the near future.

Motion. Mr. Butler moved to approve the space request. The motion was seconded by Ms. Duncan and carried.

#### Other Such Matters

##### Committee's Role – Dr. Eisen

Dr. Eisen proposed the general question of the committee's authority and position within its decision making process and how to make the process work more smoothly.

