

# TENNESSEE TECHNOLOGICAL UNIVERSITY

## PROCEDURES FOR BUILDINGS & GROUNDS COMMITTEE

- I. NAME –Buildings & Grounds Committee
- II. PURPOSE – The Buildings & Grounds Committee serves as an advisory unit to the President and the Administrative Council regarding the physical facilities of the university. The committee is concerned with policy matters affecting the development, modification, and use of the physical facilities as contrasted with staff functions of day-to-day operations. The Committee’s involvement includes construction, maintenance, landscaping, parking and traffic, and campus security. The Committee serves as a channel of communications among faculty members, administrators, staff, and the students, both as to origination of plans and ideas and in reporting on development plans and accomplishments. The Committee constitutes the official study group of the university to investigate and recommend on plans and proposals affecting the physical plant, including housing as well as academic structures, parking areas, and streets for optimum use in the total program of the university. Matters considered appropriate for action by the Committee would include, the following:
  - A. Priorities for new construction and major renovations, including programs to improve utilization such as those modifications necessary to assist individuals with disabilities.
  - B. Maintenance conditions as they affect the overall performance of students, faculty, administration and staff.
  - C. Campus security concerns.
  - D. Vehicular traffic and parking patterns with appropriate signs and devices and the facilities and safety regulations related thereto.
  - E. Utilization and preservation of major “green” areas.
  - F. Campus beautification programs and priorities.
- III. MEMBERS – The Committee shall consist of the following members, appointed by the university president in accordance with approved procedures.
  - A. FACULTY – A minimum of five (5) faculty members, representing the schools and colleges.
  - B. ADMINISTRATIVE – A minimum of six (6) administrators.
  - C. CLERICAL/SUPPORT STAFF – A minimum of one (1) clerical or support staff member selected from a list submitted by the chair of the Staff Advisory Committee to the President.

D. STUDENT – A minimum of three (3) student members, selected from a



“Procedures” are subject to final approval by the Administrative Council.

- X. COMMITTEE ACTION AND REVIEW – Actions of this Committee are subject to review by the Administrative Council and approval by the President.
- XI. EFFECTIVE DATE OF IMPLEMENTATION – These modified procedures shall become effective during the 2019-2020 academic year.

Administrative Council: November 6, 2019