

## Building & Grounds Committee 12/7/23 Meeting Minutes

### Members In Attendance:

Leigh Ann Ray - Director, Health Services  
Elisabeth Humphrey, Director, College of Engineering  
Bobbi Severt - Assistant Professor, Exercise Science  
Tammy Boles - Associate Professor, Environmental Sciences  
Tony Nelson - Director, University Police  
Steven Click - Associate Professor, Civil & Environmental Engineering  
Leigh Waggoner - Instructor, Accounting  
Josh Edmonds – Director, Residential Life  
Samantha Bugter - SGA Representative  
Eli Anderson - SGA Representative  
Dan Warren - Interim AVP of Facilities & Business Services  
*Committee Executive Officer*  
Shana Rich - Lead Accounting & Procurement Specialist,  
*Committee Administrative Services*

**Absent Members:** *Link to meeting recording emailed to absent members on 12/7/23.*

Aeric Gunnels - Lecturer, Human Ecology, *Committee Chair*  
Steve Norris - Interim Director of Maintenance, Facilities & Business Services  
Torri Cheney - Facilities – Custodial Services  
Rob DeCheske, EHS Director, Facilities & Business Services  
Scott McCrary - Landscaping & Grounds Manager, Facilities & Business Services  
Ian Anderson - SGA Representative

1. Meeting was called to order and a quorum was perceived at 11:06 am by Committee Executive Officer, Dan Warren.
2. Executive Officer, Dan Warren entertained a motion to approve the agenda. Motion was made by Leigh Waggoner and seconded by Steven Click. With no objections, motion passed.
3. Executive Officer, Dan Warren entertained a motion to approve the 10/31/23 minutes. Motion was made by Leigh Waggoner and seconded by Elisabeth Humphry. With no objections, motion passed.
4. Executive Officer, Dan Warren addresses the committee by stating his gratitude for their participation. He stated that attendance is crucial for these types of meetings and ask that members make every effort to attend or send a proxy in their stead.
5. Old Business
  - a. Warning Pavers/ Tactile Strip Installation – Per Dan Warren, this is an ongoing conversation between Samantha Bugter and himself. Samantha has identified

places on campus that either have nothing at all or has curb cuts that have been worn down and are no longer effective. The areas are mostly where the new sidewalks have been installed. Dan informed the committee that he would have his Mason survey the areas to see what solutions are available based on the condition of the sidewalk.

6. New Business

- a. Leigh Waggoner brought before the committee TTU Policy 191 and asked how it would relate to our dormitories. Specifically, if the circuitry in the dorms is adequate to potentially charge these devices if a lot of students have them. Josh Edmonds stated that Residential Life has been looking into what policies other Universities have in place and trying to decide how to move forward from there.

7. Status of Landscape Projects – Dan Warren on behalf of Scott McCrary

- a. The last few weeks the Landscape department has been busy with the Board Meeting and Graduation preparation.
- b. Leaf collection efforts are coming to an end, with the exception of the oak trees that are holding firm to their leaves.
- c. Winter pansies have been planted across campus to add some winter color.
- d. Squirrels recently got into the liner of the waterfall at Centennial Plaza. They ate numerous holes in the liner and did some serious damage which caused a major leak. The leak has since been repaired.
- e. Due to the Fall drought conditions, the annual over seeding of grass has not performed very well. This means campus will not be as green as it has been in winters past.
- f. ROTC landscaping is planned to be finished before the holiday break.

8. Status of Facilities Projects – Dan Warren

- a. Road Construction Project is ongoing but coming close to a close. The sidewalk in front of the Library has been taken up and a bridge has been built to get students to the front of the building and ar