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DfYgYbh. Daniel Badoe, Doug Bates, Christopher Brown, Mark Groundland, Julie Stepp, Debbie Thurman, Nancy Kolodziej

5VgYbh. Stacy Tomas, Elizabeth Boucher,

The meeting was called to order by Daniel Badoe at 11:03a.m.

Agenda – Dr. Mark Groundland made a motion to approve the agenda and Dr. Christopher Brown seconded the motion. The committee approved the agenda.

Minutes – Dr. Mark Groundland made a motion to approve the minutes of the previous meeting. Dr. Christopher Brown seconded the motion. The committee approved the minutes.

Dean's Report -- Dr. Doug Bates, Dean of the Library, gave a report on the library. On Library Attendance, the number of students and non-students using the library rose in 2012 by 25%. The count to date for 2013 showed a 24% increase over the corresponding number for 2012. Since the development Learning Commons, use of the library has increased by 75%.

The Library has 120 laptops for checkout to students for use primarily within the library – only 20 laptops can be checked out for use outside the building. The number of times laptops were checked out by students last year was 35,000. As at the time of meeting, the number of checkouts for 2013 stood at 50,000.

Materials – Change in procedure in ordering books.

A Policy change was implemented to allow faculty to order books directly. However a professor objected to the change because the new policy did not go through proper channels. We reverted to the old policy pending official review and approval.

A new procedure was implemented to allow faculty and graduate s

Adjourn – 11:55

The meeting was adjourned at 11:55 a.m. following a motion by
was seconded by Dr. Christopher Brown, and approved by the c