

Tennessee Tech University

6. Once approved, Tennessee Tech University affiliation and the Center for Advancing Faculty Excellence should be acknowledged on any presentation, poster, and/or publication.

Upon completion of the funded travel activities, recipients will submit a 300-500 word statement that details how the funds were used and provide a copy of any presentation materials or links to any recordings. The submission of these materials is for documentation and archive purposes only.

Although travel funding availability for the Faculty Development Fund varies each year, we encourage faculty to take advantage of the available resources. For any questions pertaining to this guideline, please contact the Center for Advancing Faculty Excellence at [cafe@tntech.edu](mailto:cafe@tntech.edu).