

Bookkeeper Meeting

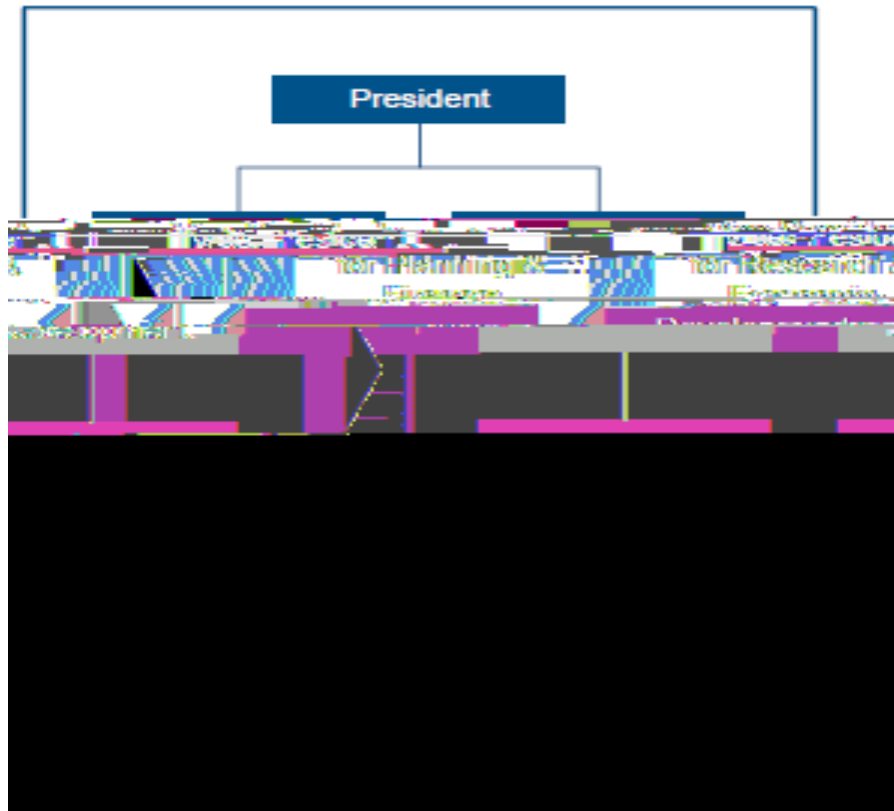
JUNE 19, 2019

Monthly Meetings Overview

The monthly bookkeeper meetings will focus on what resources Grant Accounting can provide to enhance our support of, reporting to, and communication with YOU in your role as bookkeeper.

Organizational Structure & People

TTU Research Administration Governance Structure



Office of Research and Economic Development

Office of Research and Economic Development is responsible for pre-award and non-award research administration and is responsible for the Office of the President for Research Administration. It reports to the Office of the President for Planning and Finance and is responsible for the Office of the President for Research Administration.

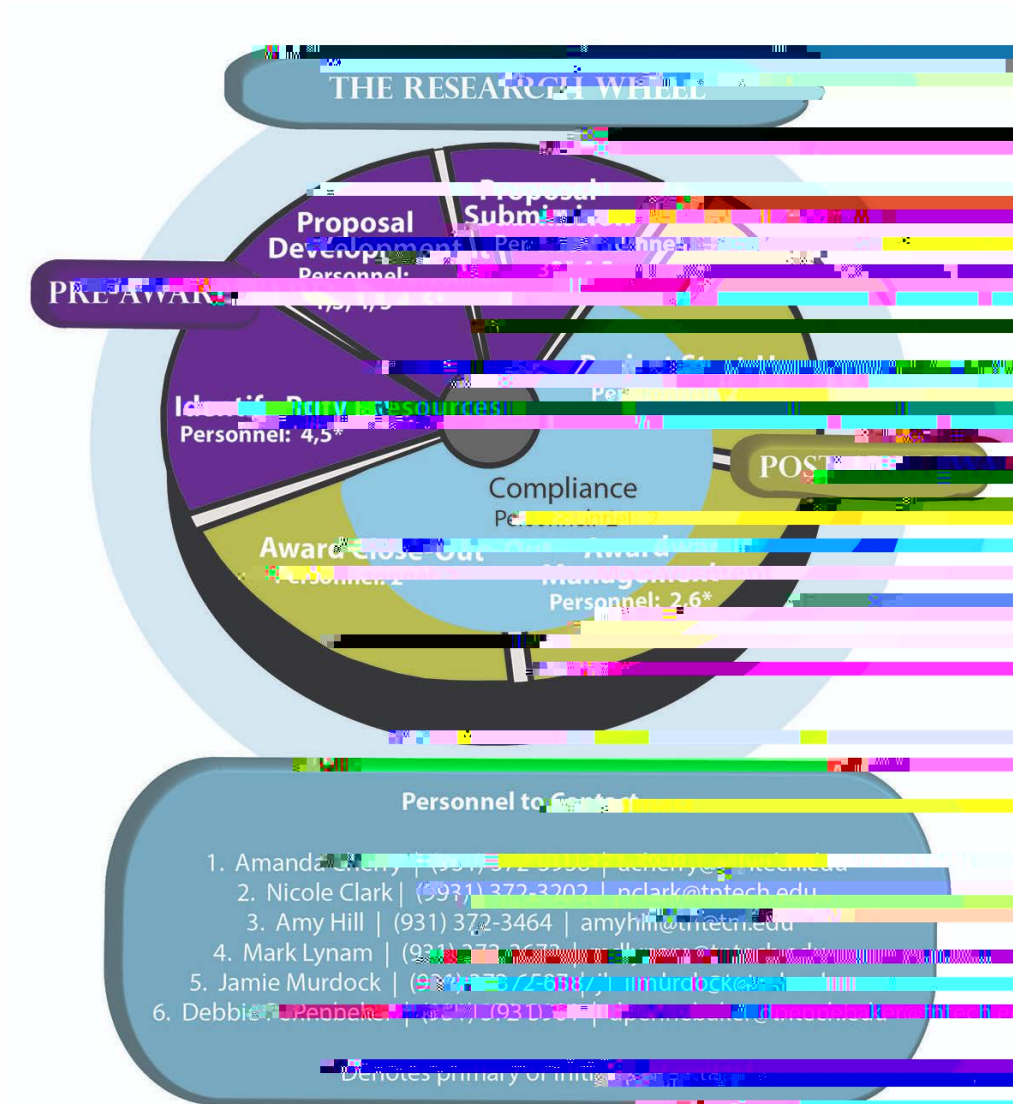
- Enables oversight of the functions that are more closely aligned with primary responsibilities of each office:
 - Traditional structure well understood in the industry.

Have resulted in a lack of coordination in several areas, such as training and issue resolution.

- No single point of contact for research administration at the institution, especially for Bookkeepers who provide transactional level support.

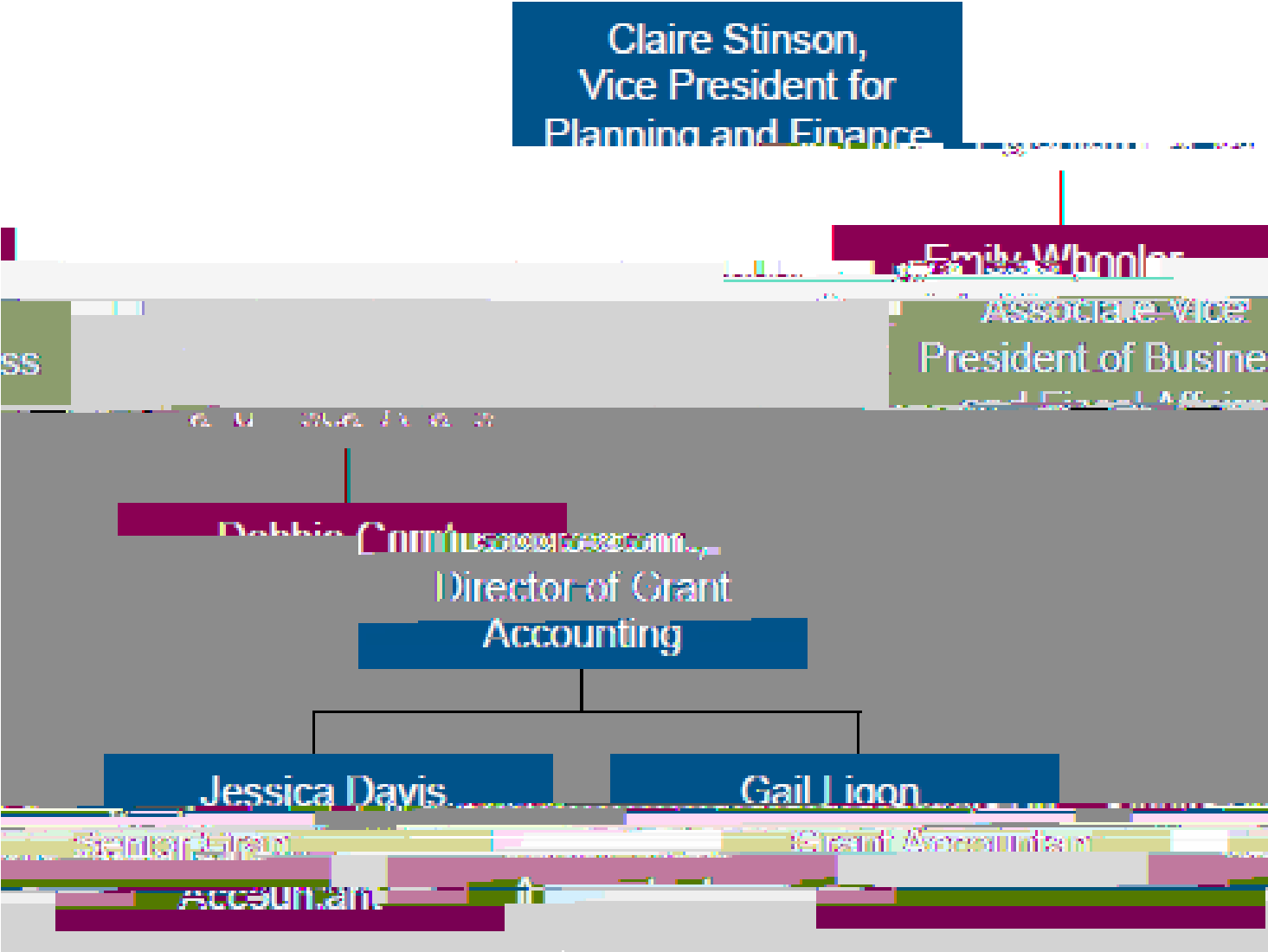
Office of Research – Pre-Award

Please note that effective June 7, 2019, Debbie Pennebaker is no longer with the Office of Research. The position is currently posted and the website will be updated when filled.



Office of Planning & Finance – Grant Accounting – Post-Award

Grant Accounting Organizational Chart



Contact Info - Grant Accounting Staff

Debbie Gernt, Director, dgernt@tntech.edu, x-3026

Gail Ligon, Senior Grant Accountant, gligon@tntech.edu, x-3312

Jessica Davis, Grant Accountant, jessicadavis@tntech.edu, x-3025

Any one of us will be happy to help you. If we can't answer a question, we will get you to the right person or find an answer for you! Please don't hesitate to call or email.

Contacts – Broad Subject Areas

Debbie

- Grant Activations
 - New FOAPALs
 - Extensions
 - Additional money
- Budget Revisions
- Record Retention

Gail

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Year End Deadlines - July

7/6/19 – All procard transactions with posting dates of May–June 15 must be reallocated, submitted, and approved, dsu in-7.3 (beC.7 (suh13.9 (d)1.8 9m)6.2 (us1 ()-14.4 (beR.1 (sui.814 3us1 ()r)98 ().TJ EMC /Lbl <</MCID

Feedback for Future Training

Training is different than monthly meetings. These monthly meetings will be for feedback and discussion while training will be more structured and focused on one particular subject.

What type of training would you like to see?

- Banner 9 –grant screens
- Time & Effort Reporting
- Chrome River and Procards (would be done by General Accounting)
- “Life Cycle of a Grant Boot Camp” to include joint training by the Office of Research on award and Grant Accounting on postward.
- Other

Goals of Grant Accounting

Establish a web presence to share relevant content with bookkeepers and the research community as a whole. Partner with the Office of Research to develop references between the Office of

Discussion and Questions

NEXT MEETING – JULY 17, 2019 – 10 AM

PRESIDENT'S CONFERENCE ROOM – DERRYBERRY HALL