



Agenda

Vacant

Vacant Position

Interviews are complete.

Recommendation has been made to HR.

Our goal is to have someone in place by end of the month or before.

We will keep you updated!

Transfer between Restricted Accounts

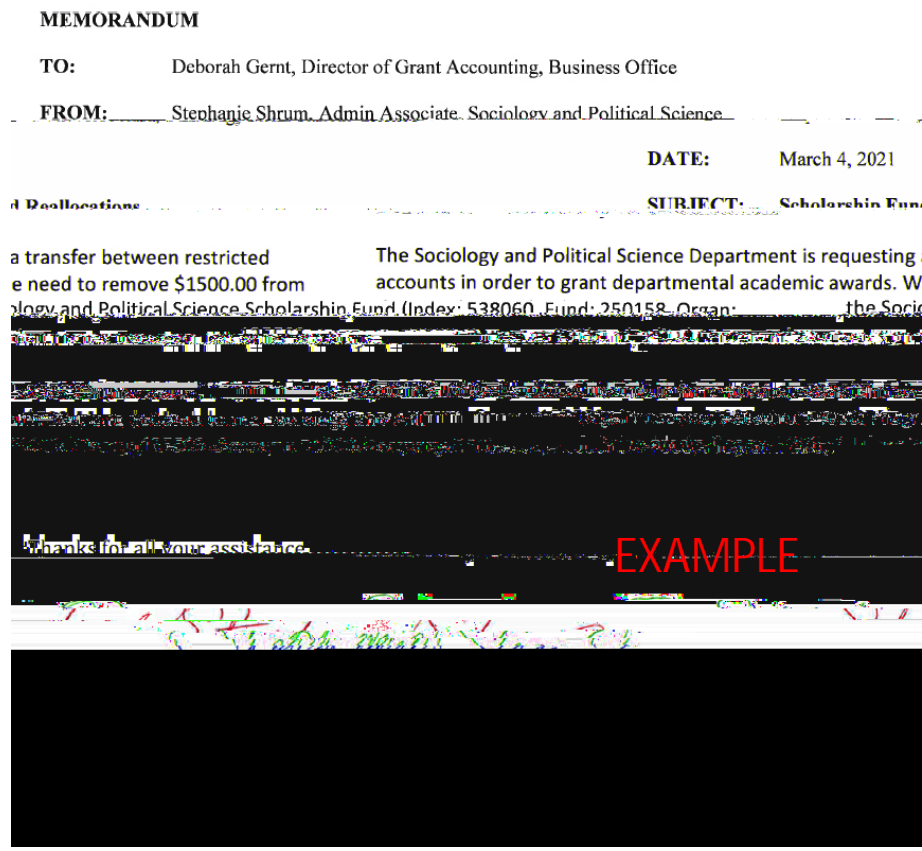
Transfers between restricted accounts within Chart T must be requested via memo to the Grant Accounting Office to my attention.

Transfers between restricted accounts cannot be done via routine budget revision as this will cause the cash associated with such funds to be stated incorrectly.

After I receive the memo request, I will prepare a JV to move the funds via transfer account codes.

The memo should be signed by the Department Chair.

See example 



Longevity Allowability

The issue of longevity allowability is still being discussed.

After a meeting earlier this week between the Office of Research and the Business Office, it was decided that further research needed to be done before a final decision was made.

What that means for you is that, for now, please continue to prepare proposal budgets as you did prior to the update on January 20, 2021.

Go back to status quo!

I will provide an update for you as quickly as a decision is made.

Time & Effort

Just a reminder that current time and effort reports were due on February 5, 2021.

Please return them as quickly as possible.

Time and Effort for Spring 2021 semester should be sent out on June 11 with a requested return date of June 25, 2021

Chrome River Travel

Tina Martin is currently training the campus on using Chrome River for all travel.

If you or your department hasn't been contacted yet, you will be soon.

Grant Accounting will still approve all grant-related overnight travel; however, I am not sure how the process will work in Chrome River.

Right now, I don't think you will see us in your approval que. Rather it will be routed to us from Accounts Payable after the travel has been audited.

Discussion and Questions

NEXT MEETING – APRIL 21, 2021 – 10 AM
VIA TEAMS